

METRO REGIONAL TRANSIT AUTHORITY

Board of Trustees



MARCH 31, 2020

PRESIDENT: MR. ROBERT DEJOURNETT
VICE PRESIDENT: MR. NICHOLAS FERNANDEZ



**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, MARCH 31, 2020
9:00 A.M.**

ITEM 1: CALL TO ORDER:

ITEM 2: AUDIENCE PARTICIPATION:

In accordance with Governor Mike DeWine's gathering restrictions, public attendance is suspended for this meeting. METRO will offer a video conference and call-in number for the public to observe and hear discussions and deliberations. If you have a comment or concern you would like to address to the Board, please contact METRO's Executive Director via email Dawn.Distler@akronmetro.org or by phone (330) 564-2211. Comments must be received by March 27, 2020 to be considered for this meeting.

ITEM 3: RECOGNITION:

None

ITEM 4: BOARD MINUTES:

*Approval of Board Meeting Minutes for January 28, 2020.

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS:

Customer Experience and Service Performance Committee
(Maintenance / Operations / Customer Care & Mobility Solutions)
Chair: Mark Derrig

***Resolution 2020-04** authorizing the award of a contract for the replacement and installation of on-board vehicle cameras and recording equipment for METRO vehicles.

Finance & Audit Committee
Chair: Nicholas Fernandez

Planning / Marketing / Rail Committee
Chair: Donald Christian

The APD Group
(Employee Engagement Center / Safety / Protection)
Chair: Louise Gissendaner

Governance Committee

Chair: Gary Spring

ITEM 6: OTHER BUSINESS:

ITEM 7: OFFICERS' REPORT:

- President
- Executive Director

ITEM 8: EXECUTIVE SESSION

ITEM 9: CALL FOR ADJOURNMENT:

***Denotes items that need approval of the Board**

Next Scheduled Meeting – April 28, 2020

**METRO RTA
BOARD MINUTES
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, JANUARY 28, 2020**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Louise Gissendaner, David Prentice, Chuck Rector, Gary Spring (via teleconference), Donald Christian, Renee Greene

Trustees Absent: Nick Fernandez, and Heather Heslop Licata

Employees Present: Angela Neeley, Dawn Distler, De Havilland McCall, Emily Baarson, Halee Gerenday, Jamie Saylor, Jarrod Hampshire, Jason Popik, Jay Hunter, John Sutherland, Laura Adkins, Matt Mullen, Melissa Barna, Molly Becker, Nykia Walker, Robin Stevens, Shawn Metcalf, Sue Ketelsen, Valerie Shea, Calvin Manson, James Bolar, Greg Kline

Guests Present: Ron Brubaker (TASCForce), Ammar Husein (Leadership Akron), Joe Snyder (CWA Local 4302), Mark Landes (Isaac Wiles), Suzie Graham (Downtown Akron Partnership), Dr. Daniel Van Epps (Stark County Area Broadband Task Team)

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:00 a.m.

AUDIENCE PARTICIPATION

None

RECOGNITION

Operators James Bolar and Calvin Manson were recognized for 20 years of safe driving, and operator Greg Kline was recognized for 25 years of safe driving. They were each presented with a plaque, and had their picture taken by Public Relations Specialist Halee Gerenday with Mr. Jamie Saylor, Operations Manager and Ms. DeHavilland McCall, Director of Operations. Ms. McCall thanked them for their dedicated service to METRO.

APPROVAL OF MINUTES

Mr. DeJournett asked for a motion to approve the minutes of the November 26, 2019 meeting. Mr. Derrig made a motion for approval, seconded by Ms. Greene. The minutes were unanimously approved.

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: Mark Derrig

Mr. Derrig reported that the committee did meet. Regarding construction, as of January, everything is on time with the Independence Turnaround; demolition has been completed and work will then move to the junkyard by Kenmore. January still continues down on road calls with a 16% decrease. Two positions will be filled for Vehicle Services. Operations reports that unscheduled overtime is still down by 26.6% for the year. The three Operations Supervisor positions are close to being filled.

Customer Care and Mobility Solutions had a 2% increase from 2018 to 2019. Melissa Barna and Nykia Walker gave a brief presentation about Stand-Down for Homeless Vets. Director Bambi Miller spoke briefly on the Personal Records and Important Documents form that can be found on Judge Stormer's

webpage. She encouraged everyone to fill one out for yourself or your parents, so that details could be located quickly in the event of an emergency, or in the case of someone with dementia.

FINANCE & AUDIT COMMITTEE REPORT

Chair: Nicholas Fernandez

Finance Director Angela Neeley reported that the Finance committee did meet on January 31st. The financials and the dashboard through December were discussed. She indicated that the audit kicked off today, and that the audit team would be meeting with the accounting team this afternoon. Ms. Neeley introduced Suzie Graham who is the President and CEO of Downtown Akron Partnership. Ms. Graham spoke briefly about the relationship that METRO has had with DAP, and their desire to continue the partnership that currently exists.

Resolution 2020-01 authorizing a contract between the Downtown Akron Partnership (DAP) and METRO for the cleaning, provision of safety patrols, and other services along Main Street and the RKP Transit Center was presented for consideration. Mr. Prentice made a motion for approval, seconded by Ms. Gissendaner. All those present voted 'yes'. Resolution 2020-01 was approved by the Board.

Resolution 2020-02 authorizing the purchase of mobile ticketing validators and cradlepoints was presented for consideration. Mr. Prentice made a motion for approval, seconded by Ms. Gissendaner. All those present voted 'yes'. Resolution 2020-02 was approved by the Board.

PLANNING / MARKETING / RAIL COMMITTEE REPORT

Chair: Donald Christian

Mr. Christian reported that the committee did meet, and he asked Director Shea and Director Becker to give the committee's report. Details of the committee's report can be found in their meeting Minutes.

Resolution 2020-03 in support of a levy benefitting Summit Metro Parks was presented for consideration. Mr. Christian made a motion for approval, seconded by Ms. Greene. All those present voted 'yes'. Resolution 2020-03 was approved by the Board.

THE APD GROUP REPORT

Chair: Louise Gissendaner

Reporting for the Chair: Chuck Rector

Mr. Rector reported that the APD Group (Asset Protection and Development) did meet. Details of the committee's report can be found in their meeting Minutes.

GOVERNANCE COMMITTEE REPORT

Mr. Spring reported that the committee did meet. A special presentation included an ethics briefing on Sunshine Laws by Mark Landes from Isaac Wiles Burkholder & Teetor.

OFFICERS' REPORT

President: Mr. DeJournett reminded the Board of the importance of attending each of their respective committee meetings each month. He also mentioned the upcoming training retreat that is scheduled for next month.

Executive Director: Ms. Distler shared that she was proud of the METRO team in what was being accomplished, in reducing preventable accidents and road calls.

OTHER BUSINESS

No further business.

ADJOURNMENT

There being no other business to come before the Board, Mr. Christian made a motion to adjourn, seconded by Mr. Rector. The motion to adjourn was unanimously approved, and the meeting adjourned at 10:05 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: March 31, 2020

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

RESOLUTION NO. 2020-04

A resolution authorizing the award of a contract for the replacement and installation of on-board vehicle cameras and recording equipment for METRO vehicles.

WHEREAS, Legal notices were advertised for two weeks on January 2nd, and January 9th, 2020 in the Akron Beacon Journal, and

WHEREAS, Proposals were received from AngelTrax, RoadRunner/Luminator Group, SafetyVision, Seon, TSI Video, and REI inc., and

WHEREAS, METRO determined during the bid evaluation process, that one (1) of the bidders had a proposal that did not meet Buy America Requirements, therefore disqualifying REI Incorporated, and

WHEREAS, METRO reviewed all proposals based on Product Design and Performance, Cost, Customer Service/Training/Support, and Project Schedule, and

WHEREAS, METRO is recommending that AngelTrax be awarded a contract for the replacement and installation of on-board vehicle cameras and recording equipment for METRO vehicles, and

WHEREAS, METRO has secured grant funding through the State of Ohio to fund this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Executive Director/Secretary-Treasurer is hereby authorized to execute said contract.
2. The Executive Director/Secretary-Treasurer is hereby authorized to purchase camera equipment in an amount not to exceed \$1,253,476.20
3. The Executive Director/Secretary-Treasurer is authorized up to a 5% contingency should changes to the order be necessary.
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: TUESDAY, MARCH 31st, 2020

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**