

**METRO RTA
BOARD MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, JULY 28, 2020
9:00 A.M.**

Trustees Present: (all via teleconference) Robert DeJournett, Don Christian, Mark Derrig, Gary Spring, Vincent Rubino, Renee Greene, Heather Heslop Licata, David Prentice, Louise Gissendaner, Chuck Rector

Trustees Absent: Nick Fernandez

Staff Present: Dawn Distler, Jay Hunter, Angela Neeley, Bambi Miller, Molly Becker, Valerie Shea, Jarrod Hampshire, Jamie Saylor, and METRO team members

Guests Present: None

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:34 a.m.

AUDIENCE PARTICIPATION

In keeping with Governor DeWine's order of social distancing due to the COVID-19 pandemic, audience participation is suspended for this meeting. No comments had been conveyed to the CEO by the Friday prior to this meeting.

RECOGNITION

None

APPROVAL OF MINUTES

Mr. DeJournett asked for a motion to approve the minutes of the May 26, 2020 meeting. Mr. Christian made a motion for approval, second by Ms. Gissendaner. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

ASSET PROTECTION & DEVELOPMENT COMMITTEE REPORT

Chair: Chuck Rector

Mr. Rector reported the committee met and gave an overview of the meeting.

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: Mark Derrig

Mr. Derrig reported the committee did meet. Construction projects are on time and on budget. Interviews for Vehicle Detailers were set to begin in the days following the committee meeting and Mr. Hampshire reported METRO is in the hiring process now.

Resolution 2020-06: A resolution authorizing the award of a task order based contract for general architecture and engineering services. Mr. Derrig made a motion for approval, second by Ms. Gissendaner. All those present voted 'yes.' Resolution 2020-06 was approved by the Board.

PLANNING / MARKETING / RAIL COMMITTEE REPORT

Chair: Donald Christian

Mr. Christian reported the committee did meet and the committee has four resolutions for consideration.

Resolution 2020-07: Recognizing the Title VI Service Monitoring Requirement and Major Service Change Policy. Mr. Christian made a motion for approval, second by Ms. Greene. All those present voted 'yes.' Resolution 2020-07 was approved by the Board.

Resolution 2020-08: Recognizing METRO RTA Service and Fare Equity Analysis Policy and authorizes its submittal to FTA. Mr. Christian made a motion for approval, second by Mr. Prentice. All those present voted 'yes.' Resolution 2020-08 was approved by the Board.

Resolution 2020-09: Recognizing the METRO RTA public engagement policy and authorizes its submittal to the FTA. Mr. Christian made a motion for approval, second by Ms. Heslop Licata. All those present voted 'yes.' Resolution 2020-07 was approved by the Board.

Resolution 2020-10: Adoption of the 2016-2019 Title VI Report and authorizes its submittal to the FTA. Mr. Christian made a motion for approval, second by Ms. Gissendaner. All those present voted 'yes.' Resolution 2020-10 was approved by the Board.

FINANCE & AUDIT COMMITTEE REPORT

Chair: Nicholas Fernandez

Ms. Heslop Licata reported the committee met and the committee has two resolutions for consideration.

Resolution 2020-11: Establishing a Disadvantaged Business Enterprise goal of 1.0% for 2021-2023 Federal Fiscal Years. Ms. Neeley explained the formula used to establish a DBE goal and noted METRO will continue to strive to exceed that goal. Ms. Heslop Licata made a motion for approval, second by Mr. Christian. All those present voted 'yes.' Resolution 2020-11 was approved by the Board.

Resolution 2020-12: Renewal of Avail agreement for one year. Ms. Heslop Licata made a motion for approval, second by Ms. Gissendaner. All those present voted 'yes.' Resolution 2020-12 was approved by the Board.

GOVERNANCE COMMITTEE REPORT

Chair: Gary Spring

Mr. Spring reported that the committee did not meet in June, but will schedule a meeting in August to discuss the CEO's contract.

OTHER BUSINESS

Resolution 2020-13: Support of a tax levy benefiting the Akron Zoo. Ms. Heslop Licata made a motion for approval, second by Mr. Prentice. All those present voted 'yes.' Resolution 2020-13 was approved by the board.

OFFICERS' REPORT

President: No report.

Executive Director: Ms. Distler reported the METRO team continues to work through obstacles presented in light of the COVID-19 pandemic. The organization will restore about 81-percent of service with the Fall Sign-Up at the end of August. The 2019 Annual Report is complete and will be mailed out to the Board and appointing authorities in the coming weeks.

The Board asked how remote learning at schools and universities might impact METRO's revenues in the future. Ms. Distler said the organization could see a deficit in the next 18-24 months.

ADJOURNMENT

There being no other business to come before the Board, Ms. Gissendaner made a motion to adjourn, seconded by Mr. Prentice. The motion to adjourn was unanimously approved, and the meeting adjourned at 10:09 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: August 25, 2020

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**