ITEM 1: CALL TO ORDER
ITEM 2: APPROVAL OF MINUTES FROM JANUARY MEETING
ITEM 3: SUB-COMMITTEE REPORTS

Construction Report | Jarrod Hampshire
Maintenance Report | Jarrod Hampshire
Operations Report | Jamie Saylor
Customer Care Report | Bambi Miller

ITEM 4: RESOLUTIONS FOR CONSIDERATION

Resolution 2021-04: A resolution authorizing the award of a contract for the purchase of two (2) Chargepoint CPE250 Electric Bus Charging Stations and associated Training and Support. (Page 4)

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT
Customer Experience and Service Performance – Key Performance Indicators

### Vehicle Cleaning Performance - Quantity of Vehicle Scrubs

- **2019**: Blue line
- **2020**: Orange line
- **Goal**: Grey line

### Miles Between Service Interruption

- **2019**: Blue line
- **2020**: Orange line
- **Goal**: Grey line

### On-Time Performance - Fixed Route

- **2019**: Blue line
- **2020**: Orange line
- **Goal**: Grey line
- **2021**: Yellow line

### On-Time Performance - Demand Response

- **METRO 2019**: Blue line
- **SUBCONTRACT 2019**: Orange line
- **METRO 2020**: Grey line
- **SUBCONTRACT 2020**: Yellow line
- **Goal**: Grey line
RESOLUTION 2021-04

A resolution authorizing the award of a contract for the purchase of two (2) Chargepoint CPE250 Electric Bus Charging Stations and associated Training and Support.

WHEREAS, METRO was awarded a grant from the Ohio Environmental Protection Agency through the Diesel Emission Mitigation Trust Fund for funding for two (2) fully electric-powered buses through Resolution 2020-25, and

WHEREAS, these buses will require electric charging infrastructure to be installed on METRO property, and

WHEREAS, the purchase of these chargers will be fully funded through the 2021 Ohio Transportation Partnership Program Funding (OTP2), and

WHEREAS, the State of Virginia maintains a Purchasing Program that METRO is able to participate in, and

WHEREAS, through Virginia State Contract IFB 2712-4 (Transit Buses, Electric), METRO is able to purchase Chargepoint charging infrastructure through Gillig LLC out of Livermore, CA.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. A contract be awarded to Gillig, LLC for the purchase of two (2) Chargepoint CPE250 Plug-In Chargers in an amount not to exceed $135,000.00.
2. The Chief Executive Officer/Secretary-Treasurer is authorized to execute said contract.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: February 23, 2020
ITEM 1: **CALL TO ORDER**

Attendees: Mark Derrig, Chuck Rector, Vincent Rubino, Robert DeJournett, David Prentice, Dawn Distler, Jarrod Hampshire, Shawn Metcalf, Bambi Miller, DeHavilland McCall, Jamie Saylor, Jarrod Hampshire, Valerie Shea

Guests Present: Suzie Graham

Mr. Mark Derrig called the meeting to order at 8:30 a.m.

ITEM 2: **APPROVAL OF MINUTES FROM NOVEMBER MEETING**

Motion to approve minutes by Mr. Vincent Rubino. Second by Mr. Chuck Rector.

ITEM 3: **SUB-COMMITTEE REPORTS**

**Construction Report | Jarrod Hampshire**

- The Independence Transit Center is operational as of January 3, 2021. He thanked Mr. Mark Derrig for visiting the facility.
- The North Bus Barn project is wrapping up and will tentatively be completed by the mid-February.

**Maintenance Report | Jarrod Hampshire**

- Reviewed KPIs
- Nine new fixed-route buses will hit the road in mid-February. Mr. Hampshire explained the air purification system (same system used across airlines) that is built into the buses, along with an air intake system.

Mr. Derrig said he was impressed by the technology on the new buses, including the air system. He is proud to represent a team, especially this Committee, who continues to explore different ways to keep the team members and customers healthy and safe.

**Operations Report | Jamie Saylor**

- Reviewed KPIs
• Training on the new fixed-route buses is almost complete. Mr. Saylor, Ms. DeHavilland McCall, and Operations Supervisors have also been trained on the new buses.

• Eight SSOs are currently in route training; five will be completed at the end of January and three in February. That leaves six SSOs to get their CDL and go through route training.

Customer Care Report | Bambi Miller
• Reviewed KPIs

Mr. Derrig asked if METRO is still conducting in-person mobility assessments. Ms. Bambi Miller confirmed the in-person assessments are still taking place and are also used as a training session for new customers to understand the service and tools available.

In regards to ridership levels, Ms. Dawn Distler stated the goal is to return to the level of demand response service pre-COVID; however, those decisions are resting on the COVID-19 vaccine. Ms. Distler said METRO is working closely with local, state, and national organizations, including Summit County Public Health (SCPH), to advocate for public transportation workers to get the vaccine sooner rather than later.

Mr. Derrig asked what SCPH’s role in vaccine advocacy for public transportation. Ms. Distler said SCPH is supportive of public transportation; however, they must follow the Governor’s vaccination roll out plan.

ITEM 4: RESOLUTIONS FOR CONSIDERATION

Resolution 2021-02: A resolution authorizing a contract between the Downtown Akron Partnership (DAP) and METRO for the cleaning, provision of safety patrols, and other services along Main Street and the Robert K. Pfaff (RKP) Transit Center. (Page 4)

Ms. Suzie Graham, CEO of DAP, gave an overview of METRO’s partnership with DAP and other initiatives METRO supports and has supported in the past.

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT

Adjourned at 9 a.m.