METRO REGIONAL TRANSIT AUTHORITY

Asset Protection & Development Committee

JUNE 17, 2020
9:30 AM

CHAIR: MR. CHARLES RECTOR
MEMBERS: MS. LOUISE GISSENDANER & MR. DONALD CHRISTIAN
ITEM 1: CALL TO ORDER

ITEM 2: APPROVAL OF MINUTES FROM MAY MEETING

ITEM 3: SUB-COMMITTEE REPORTS

- Employee Engagement Report | Jay Hunter
- Safety & Security Report | Shawn Metcalf

ITEM 4: RESOLUTIONS FOR CONSIDERATION

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT
Asset Protection and Development – Key Performance Indicators

**Total Healthcare Provision Per Employee**

- **2018 Monthly Average**: $1,696
- **2019 Monthly Average**: $1,363
- **2020**: $1,057

**Training Hours Per Employee**

- **2019 Monthly Average**: 2.19
- **2020**: 0

**Employee Injury Rate**

- **Goal**: 100 per 100,000
- **2019**: 6.9
- **2020**: 6.2

**Miles Between Preventable Accidents**

- **Goal**: 100,000
- **2019**: 104,911
- **2020**: 110,611
ITEM 1: \textbf{CALL TO ORDER}

Mr. Donald Christian called the meeting to order at 9:31 a.m.

ITEM 2: \textbf{APPROVAL OF MINUTES FROM APRIL MEETING}

The meeting minutes were approved by Ms. Louise Gissendaner.

ITEM 3: \textbf{SUB-COMMITTEE REPORTS}

\textbf{Employee Engagement Report | Jay Hunter}

- KPIs:
  - Healthcare Provision Per Employee: $4,925 for March (Having made some provider changes there was a lag from January and March that was caught up in March. In addition to a higher than normal month and Rx rebates being behind in recovery).
  - Training Hours Per Employee: 1.38 (Still below goal as travel is restricted.)
- Two new hires (Vehicle Service and EEC)
- Two terminations (A retirement and a resignation)
- Annual Wellness Program to kick off Wednesday, June 3, 2020 and run through October 31, 2020.

\textbf{Safety & Security Report | Shawn Metcalf}

- METRO had 6 total accidents in the month of March compared to 9 accidents in 2019.
  - 4 of those accidents were deemed preventable compared to 5 in 2019.
- METRO is traveling 100,925 miles between preventable accidents compared to 109,585 in 2019.
- There were 2 work related Employee injuries in March of 2020 which were equal to the injuries in the month of March 2019.
- There were no passenger injuries to report in March of 2020.

ITEM 4: \textbf{RESOLUTIONS FOR CONSIDERATION}

None

ITEM 5: \textbf{OTHER BUSINESS}
ITEM 6: CALL FOR ADJOURNMENT

Meeting was adjourned at 10:04 a.m.