ASSET PROTECTION & DEVELOPMENT COMMITTEE

Wednesday, April 15, 2020 – 9:30 AM

Chair: Chuck Rector

Members: Don Christian
         Louise Gissendaner

METRO Support: Jay Hunter, Director Employee Engagement
               Shawn Metcalf, Director Safety & Protection
ITEM 1:  CALL TO ORDER:

ITEM 2:  APPROVAL OF MINUTES FROM FEBRUARY MEETING:

ITEM 3:  SUB-COMMITTEE REPORTS:

- Employee Engagement Report
  - KPIs:

- Safety & Security Report

ITEM 4:  RESOLUTIONS FOR CONSIDERATION

ITEM 5:  OTHER BUSINESS

ITEM 6:  CALL FOR ADJOURNMENT
ITEM 1: CALL TO ORDER:
- Present: Dawn Distler, Charles Rector, Shawn Metcalf, Quentin Wyatt, Jay Hunter, Lori Stokes, Louise Gissendaner, Jarrod Hampshire
- Not Present: Donald Christian

ITEM 2: COMMITTEE MINUTES:
- Approve January Meeting Minutes – No questions or comments

ITEM 3: SUB-COMMITTEE REPORTS & POTENTIAL RESOLUTIONS:
- Employee Engagement Report
  - Hires/Exits – No hires, Two retirements (Harold Hamilton, Richard Ryan)
  - OHSA Recordable – Jan. 2019 was 6.90, Jan. 2020 was 6.90
  - DART Rate – Jan. 2019 was 3.57, Jan. 2020 was 4.05
  - Work related injuries/lost time – No OHSA reportable injuries in January, 2020
  - KPIs:
    Training Hours per Employee: 910 total training hours for Jan. 2020 or 2.19 hours per employee
    Training Investment per Employee: $0 (All training that took place was at no cost for the month of January, 2020)

- Safety & Security Report
  - Preventable accident data
  - KPI’s
  - Miles Between Preventable Accidents
    - January 2019 (86,308)
    - January 2020 (104,491)
  - Customer Injury Rate
    - January 2019 (1)
    - January 2020 (0)
  - Employee Injury Rate
    - January 2019 (3 Total Injuries)
    - January 2020 (0 Total Injuries)
ITEM 4:  SET TIME & DATE FOR NEXT MEETING:

       Wednesday, March 18, 2020 at 9:30 A.M. in the 2nd Floor Board Room, Kenmore Blvd

ITEM 5:  ADJOURN
April 1, 2020

TO:        Dawn Distler, Executive Director & Secretary/Treasurer
           Robert DeJournett, Board President,
           and All Other Board Members

FROM:      Employee Engagement Center

RE:        April 2020 Employee Engagement Center Report

During February 2020, METRO RTA had four (4) employees exit (3 voluntary –
retirement and 1 death). There were three (3) new hires at METRO RTA during the
month of February 2020.

METRO RTA employees participated in 403 training hours during the month of
February 2020.

During the month of February, there were three (3) work-related injuries reported
requiring medical treatment; one resulting in loss time.

The total healthcare costs per employee for the month of February was $1,699.95.

**Upcoming Events**
Employee Engagement Days in the Bullpen and at the Transit Center has been
suspended indefinitely due to the COVID-19 pandemic.