Board of Trustees

SEPTEMBER 29, 2020

PRESIDENT: MR. ROBERT DEJOURNETT
VICE PRESIDENT: MR. NICHOLAS FERNANDEZ
ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

In keeping with Governor DeWine’s order of social distancing due to the COVID-19 pandemic, audience participation is suspended for this meeting. All comments may be directed to the Chief Executive Officer via email to Dawn.Distler@akronmetro.org or by phone (330) 564-2211, and must be received by the Friday prior to the meeting. METRO’s Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

To remotely observe and listen to this meeting from your computer, tablet or smartphone, visit:
https://zoom.us/j/99072051284?pwd=Y1NWL2FLWUhBSG41UzJPNE1OSWxoUT09
Meeting ID: 990 7205 1284
Passcode: 089929
To dial in using your phone:
(For supported devices, select the one tap number below to join instantly)
One tap mobile
tel+19292056099,,99072051284#,,,,,,0#,,089929#

Download and import the following iCalendar (.ics) files to your calendar system for the monthly meeting:
https://zoom.us/meeting/tJ0tcOuozooEtD_8GsP5T4GQnfSNNyazC9u/ics?icsToken=98tyKuChrjwoGtGUshGDRox5Ao_Ca_TwmH5Bj7d5o0fCEBAGVlfRB-xEAZxRCdnK

ITEM 3: RECOGNITION

None

ITEM 4: BOARD MINUTES


ITEM 5: COMMITTEE REPORTS & RESOLUTIONS
**Resolution 2020-20:** A resolution authorizing the award of a contract for the installation of shelters and shelter pads.
RESOLUTION 2020-20

A resolution authorizing the award of a contract for the construction of concrete shelter pads and sidewalks and installation of shelters.

WHEREAS, METRO has various locations that need updated concrete on shelter pads, and sidewalks, and

WHEREAS, METRO has secured locations for the construction of shelter pads, and additional sidewalk and repairs, and

WHEREAS, METRO has grant funding from grant #OH-2020-050-00 using Federal 5307 funding and 2020 State GRF UTP (Urban Transit Program) funding to cover the full cost of construction and installation for this project.

WHEREAS, legal notices were twice duly advertised on August 6, 2020 and August 13, 2020 in the Akron Beacon Journal, and on August 6, 2020 in The Reporter,

WHEREAS, such bids were received on September 11, 2020 from the following bidders:

- Perrin Asphalt (Akron, Ohio) - $122,650.00
- A.R. Lockhart Construction (Akron, Ohio) - $123,499.00

WHEREAS, METRO has deemed Perrin Asphalt the lowest, responsive bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute all documents with Perrin Asphalt in the amount of $122,650.00.
2. The Chief Executive Officer/Secretary-Treasurer is authorized up to a 10% contingency should change orders be necessary.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: September 29, 2020

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ROBERT E. DEJOURNETT,             DAWN S. DISTLER,
PRESIDENT                        CHIEF EXECUTIVE OFFICER/
                                  SECRETARY-TREASURER
Trustees Present: (all via teleconference) Robert DeJournett, Don Christian, Vincent Rubino, Renee Greene, Chuck Rector, Heather Heslop Licata, Gary Spring, David Prentice, Louise Gissendaner

Trustees Absent: Nick Fernandez, Mark Derrig

Staff Present: Dawn Distler, Jay Hunter, Angela Neeley, Bambi Miller, Molly Becker, Valerie Shea, Jarrod Hampshire, DeHavilland McCall, Jamie Saylor and METRO team members

Guests Present: Crystalynne Justers, Representative from TWU Local #1

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:00 a.m.

AUDIENCE PARTICIPATION

In keeping with Governor DeWine’s order of social distancing due to the COVID-19 pandemic, audience participation is suspended for this meeting. No comments had been conveyed to the CEO by the Friday prior to this meeting.

RECOGNITION

Ms. McCall and Mr. Saylor recognized the following operators via PowerPoint presentation for their Safe Driving achievements:

- John Anderson, 20 years Safe Driving
- Sylvester Brown, 30 years Safe Driving
- Tara Brooks, 20 years Safe Driving
- Crystal Kelker, 20 years Safe Driving
- NeShaun Lockett, 20 years Safe Driving
- Stan McCartney, 25 years Safe Driving
- Eugene Mitchell, 25 years Safe Driving
- Charles Preer, 25 years Safe Driving
- Tonya Ripplinger, 20 years Safe Driving
- Romale Shelton, 20 years Safe Driving
- Carlisa Shepherd, 20 years Safe Driving

APPROVAL OF MINUTES

Mr. DeJournett asked for a motion to approve the minutes of the July 28, 2020 meeting. Mr. Christian made a motion for approval, second by Ms. Greene. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

ASSET PROTECTION & DEVELOPMENT COMMITTEE REPORT
Chair: Chuck Rector
Mr. Rector reported the committee met and gave an overview of the KPIs. United Way Benefits Fair is scheduled for October 15, 2020 and planning is in progress.

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT
Chair: Mark Derrig

Mr. Rubino gave the report on behalf of Mr. Derrig. Mr. Rubino reported the committee met on August 19, 2020.

Resolution 2020-14: A resolution authorizing the purchase of Hybrid Electric Bus Replacement Battery Packs. Mr. Rubino gave a motion for approval, second by Ms. Gissendaner. All those present voted ‘yes.’ Resolution 2020-14 was approved by the Board.

Resolution 2020-15: A resolution authorizing the purchase of up to four (4) replacement 40ft. CNG buses. Mr. Rubino gave a motion for approval, second by Mr. Christian. All those present voted ‘yes.’ Resolution 2020-15 was approved by the Board.

Resolution 2020-16: A resolution authorizing the purchase of paratransit buses from American Bus & Accessories, Inc. (Cincinnati, OH). Mr. Rubino gave a motion for approval, second by Ms. Heslop Licata. All those present voted ‘yes.’ Resolution 2020-16 was approved by the Board.

PLANNING / MARKETING / RAIL COMMITTEE REPORT
Chair: Donald Christian

Mr. Christian reported the committee met and a full presentation was given on Strategic Plan draft recommendations. Mr. DeJournett commended the committee and the METRO team for their work on the Strategic Plan. Mr. Christian confirmed the committee gave the METRO team approval to take the Strategic Plan draft recommendations to the public.

Resolution 2020-17: A resolution authorizing the award of a task order-based contract for rail architecture and engineering services. Mr. Christian gave a motion for approval, second by Ms. Greene. All those present voted ‘yes.’ Resolution 2020-17 was approved by the Board.

FINANCE & AUDIT COMMITTEE REPORT
Chair: Nicholas Fernandez

Ms. Angela Neeley gave the committee report on behalf of Mr. Fernandez. Ms. Neeley reviewed financials and KPIs.

GOVERNANCE COMMITTEE REPORT
Chair: Gary Spring

Mr. Spring reported the committee met on August 10, 2020. Mr. Spring recommended the Board have a more detailed conversation in 2021 regarding the CEO’s contract and potential negotiations.

Resolution 2020-18: A resolution in support of retaining Dawn Distler in the position of Chief Executive Officer for another year pursuant to the contractual option. Mr. Spring gave a motion for approval, second by Mr. Christian. All those present voted ‘yes.’ Resolution 2020-18 was approved by the Board.

Resolution 2020-19: A resolution adopting a Civility Statement as part of the Governing Principles of the METRO RTA Board of Trustees. Mr. Spring gave a motion for approval, second by Ms. Greene. All those present voted ‘yes.’ Resolution 2020-19 was approved by the Board.

OTHER BUSINESS

None
OFFICERS' REPORT

President: Mr. DeJournett thanked the Planning, Marketing, and Rail Committee for their work on the Strategic Plan.

Chief Executive Officer: Ms. Distler commended the operators who were recognized for Safe Driving earlier in the meeting. The latest contingency schedule started on August 23, 2020 with Sunday service. METRO worked with the University of Akron to briefly implement DASH service on a contingent basis. Ms. Distler and the METRO team is excited to take draft plan for public comment and get their feedback. Ms. Distler met with the Health Department and they are supportive of METRO’s safety efforts and mask enforcement for team members and passengers. Operator barriers are currently being installed, 25 completed, and the goal is to have the rest installed by end of the month. The upgraded camera system installation is about halfway done.

Mr. Christian asked Ms. Distler to offer condolences on behalf of the Board to METRO Operator Eugene Mitchell for the loss of his mother.

ADJOURNMENT

There being no other business to come before the Board, Ms. Gissendaner made a motion to adjourn, second by Mr. Christian. The motion to adjourn was unanimously approved, and the meeting adjourned at 9:34 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: August 25, 2020

ROBERT E. DEJOURNETT, PRESIDENT

DAWN S. DISTLER, CHIEF EXECUTIVE OFFICER/SECRETARY-TREASURER