METRO REGIONAL TRANSIT AUTHORITY

Asset Protection & Development Committee

MAY 20, 2020
9:30 AM

CHAIR: MR. CHARLES RECTOR
MEMBERS: MS. LOUISE GISSENDANER & MR. DONALD CHRISTIAN
ITEM 1: CALL TO ORDER
ITEM 2: APPROVAL OF MINUTES FROM APRIL MEETING
ITEM 3: SUB-COMMITTEE REPORTS
   Employee Engagement Report | Jay Hunter
   Safety & Security Report | Shawn Metcalf
ITEM 4: RESOLUTIONS FOR CONSIDERATION
ITEM 5: OTHER BUSINESS
ITEM 6: CALL FOR ADJOURNMENT
ITEM 1: CALL TO ORDER

Present: Charles Rector, Quentin Wyatt, Jay Hunter
Via GoTo Meeting: Charles Rector, Robert DeJournett, Louise Gissendaner, Donald Christian
Chuck Rector called the meeting to order at 9:32 A.M.

ITEM 2: APPROVAL OF MINUTES FROM FEBRUARY MEETING

Louise Gissendaner motioned and Chuck Rector seconded the motion to approve the minutes from the February meeting

ITEM 3: SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter
- Four exits for February, three new hires
- Three work-related injuries, one resulting in lost time
- KPIs:
  - 403 training hours during February (February is typically a slow month)
  - Total health care provision per employee was $1,699.95 which is line with the 2019 average.
- All Employee Engagement Days have been suspended both at RKP and Kenmore due to the pandemic until further notice

Safety & Security Report | Shawn Metcalf
- KPI’s
  - METRO had 11 accidents in February of 2020 compared to 8 accidents in 2019
  - 6 of those accidents were deemed preventable compared to 3 preventable accidents from 2019
  - METRO is traveling 91,885 miles between preventable accidents in February 2020 compared to 99,421 miles between preventable accidents in 2019
There were 3 work related Employee Injuries in February of 2020 compared to 5 Employee Injuries in 2019

There was 1 Passenger Injury in February 2020 compared to 2 Passenger Injuries in February of 2019

ITEM 4: RESOLUTIONS FOR CONSIDERATION

None

ITEM 5: OTHER BUSINESS

Discussed new onsite temperature screening that began Monday, April 13

Discussed that no METRO employee has yet been determined to have COVID-19 though some were in quarantine

ITEM 6: CALL FOR ADJOURNMENT

Louise Gissendaner moved for adjournment, Don Christian seconded about 9:46 A.M.