

**METRO RTA
FINANCE & AUDIT
COMMITTEE MEETING MINUTES
416 KENMORE BOULEVARD BOARDROOM
VIRTUAL MEETING
WEDNESDAY, SEPTEMBER 16, 2020
11:30 A.M.**

ITEM 1: CALL TO ORDER

Attendees: Nick Fernandez, Heather Heslop Licata, Dave Prentice, Robert DeJournett, Dawn Distler, Angela Neeley, Jarrod Hampshire, DeHavilland McCall, Jamie Saylor, Valerie Shea, Molly Becker, and PJ Lehman.

Mr. Nick Fernandez called the meeting to order at 11:36 a.m.

ITEM 2: APPROVAL OF MINUTES FROM AUGUST MEETING

ITEM 3: DISCUSSION ITEMS: Angela Neeley

- Reviewed Executive Summary
 - Sales tax will take an estimated 7% reduction this year
 - Still making sure cleaning standards are at a high level; passengers and employees have access to PPE and hand sanitizer
 - Certain categories within expenses are down (i.e. travel due to COVID)
 - CARES Act money will be spent by the end of 2020 on cleaning materials and supplies; operator barriers; back door kits; PPE; Vehicle Detailers positions.
- Reviewed KPIs
- Reviewed financials

ITEM 4: RESOLUTIONS FOR CONSIDERATION

None

ITEM 5: OTHER BUSINESS

None

ITEM 6: CALL FOR ADJOURNMENT

Adjourned at 11:45 a.m.