

**METRO RTA  
FINANCE & AUDIT  
COMMITTEE MEETING MINUTES  
ROBERT K. PFAFF TRANSIT CENTER BOARDROOM  
WEDNESDAY, JULY 21, 2021  
11:30 AM**

**ITEM 1: CALL TO ORDER**

Attendees: David Prentice, Heather Heslop Licata, Robert Konstand, Dawn Distler, Angela Neeley, Jay Hunter, Molly Becker, Valerie Shea, Jarrod Hampshire, Shawn Metcalf, DeHavilland McCall

Ms. Heather Heslop Licata called the meeting to order at 11:34 a.m. Ms. Licata chaired the meeting on behalf of Mr. Nick Fernandez.

**ITEM 2: APPROVAL OF MINUTES FROM JUNE MEETING**

Motion to approve minutes by Mr. David Prentice. Second by Ms. Licata.

**ITEM 3: DISCUSSION ITEMS: Angela Neeley**

- Reviewed KPIs and financials

Mr. Robert Konstand asked about the budgeted figure for passenger fares. Ms. Angela Neeley said ridership has not restored to pre-pandemic levels; therefore, passenger fares are below the budgeted amount.

- Ms. Neeley outlined four issues that arose in the 2020 audit since the June committee meeting: documentation of sales tax receivables, financial reporting error regarding a grant, purchase requisition process error, and credit card fees and taxes. The auditor has requested a Corrective Action Plan to fix some of the issues.

**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

**Resolution 2021-13:** Authorizing a one-year extension of the maintenance and support agreement through Avail Technologies, Inc.

The committee had a discussion about the existing contract with Avail, in addition to the ongoing technology review within the Strategic Plan.

**ITEM 5: OTHER BUSINESS**

Ms. Dawn Distler stated the July Board meeting will begin promptly at 8:45 am for the swearing in of all Board members. After the Board meeting, updated professional headshots of Board members will be taken by METRO's marketing intern.

**ITEM 6: CALL FOR ADJOURNMENT**

Adjourned at 12:06 a.m.