

METRO REGIONAL TRANSIT AUTHORITY

# Asset Protection & Development Committee

AUGUST 18, 2021  
9:30 AM

CHAIR: MR. CHARLES RECTOR  
MEMBERS: MR. DONALD CHRISTIAN



**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING AGENDA  
ROBERT K. PFAFF TRANSIT CENTER BOARDROOM  
WEDNESDAY, AUGUST 18, 2021  
9:30 AM**

**ITEM 1: CALL TO ORDER**

**ITEM 2: APPROVAL OF MINUTES FROM JULY MEETING**

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- KPIs (Page 3)
- Engagement Center Days

**Safety & Security Report | Shawn Metcalf**

- KPIs (Page 3)

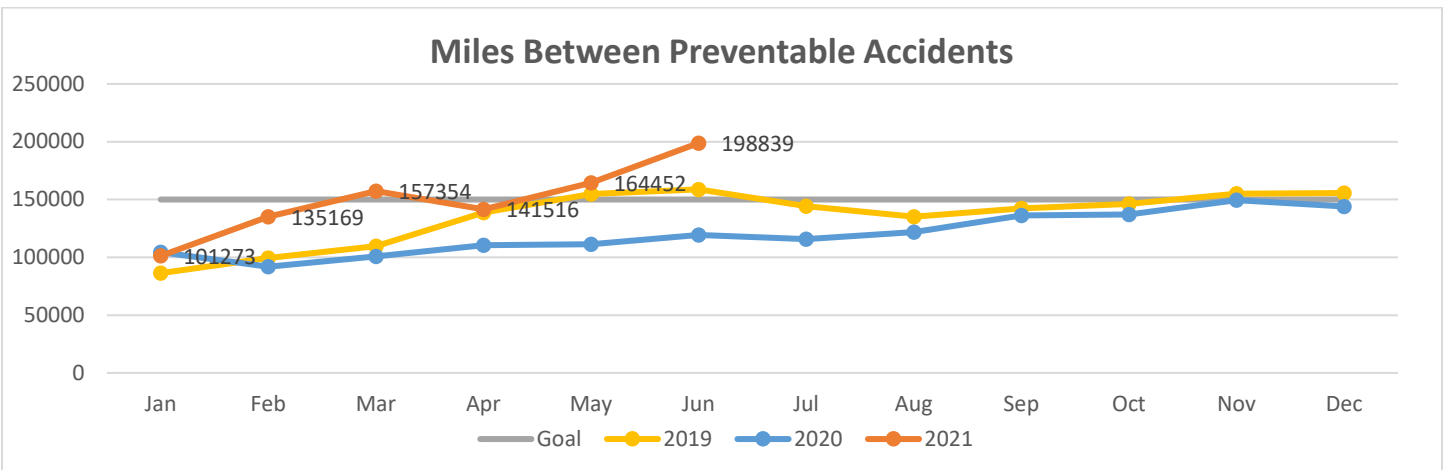
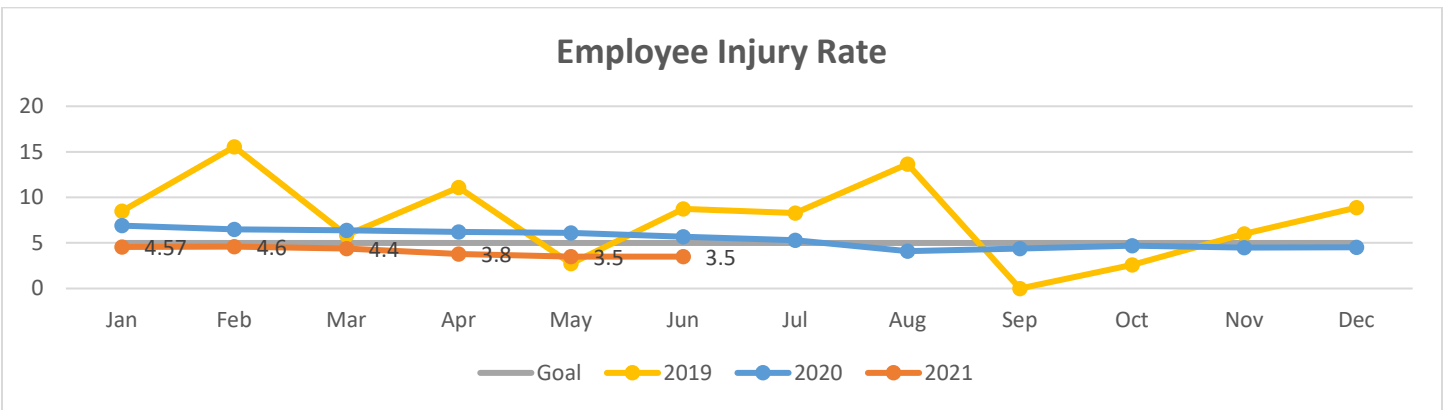
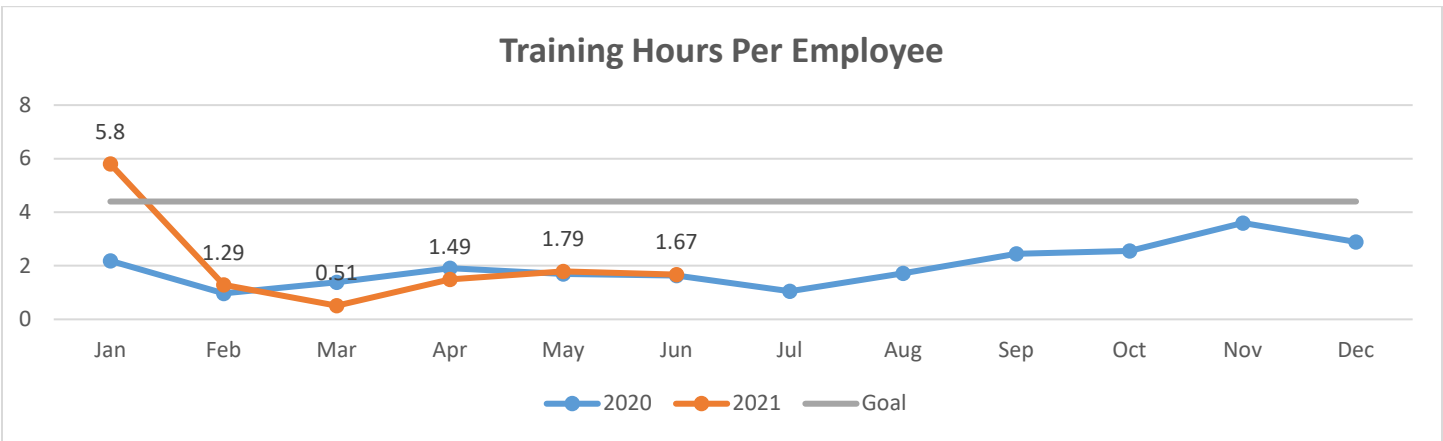
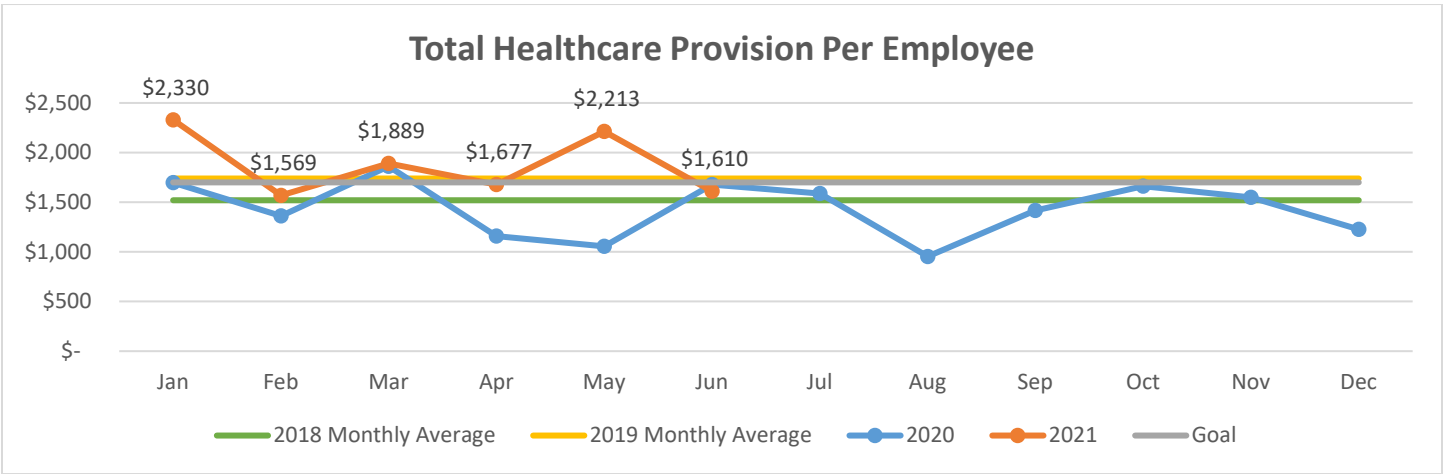
**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

**ITEM 6: CALL FOR ADJOURNMENT**

## Asset Protection and Development – Key Performance Indicators



**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING MINUTES  
ROBERT K. PFAFF TRANSIT CENTER BOARDROOM  
WEDNESDAY, JULY 21, 2021  
9:30 AM**

**ITEM 1: CALL TO ORDER**

Attendees: Chuck Rector, Don Christian, David Prentice, Dawn Distler, Jay Hunter, Shawn Metcalf, Molly Becker, Valerie Shea, DeHavilland McCall, Angela Neeley

Mr. Chuck Rector called the meeting to order at 9:30 a.m.

**ITEM 2: APPROVAL OF MINUTES FROM JUNE MEETING**

Motion to approve minutes by Mr. Don Christian. Second by Mr. David Prentice.

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- Reviewed KPIs
- Mr. Jay Hunter said an RFB is on the street for healthcare pools. Mr. Prentice asked if METRO has explored Summit County's health pool. Mr. Hunter said METRO is in the process of gathering information and quotes and should have more to report at next month's committee meeting. METRO previously submitted its intention to leave the Ohio Transit Risk Pool, per the required six month notice, but will still be enrolled in the pool through December 2021.

Ms. Dawn Distler said METRO has to be cautious about conversing about the interested healthcare pools since the RFB is public. All those who show interest have the right to bid and METRO will evaluate all choices and decide the best choice moving forward.

- Engagement Center Days in May focused on healthy vision. The EEC just completed Engagement Center Days for July with members of the Customer Care and Mobility Solutions team, focusing on walking for wellness.

**Safety & Security Report | Shawn Metcalf**

- Reviewed KPIs

- METRO applied for and received a grant from the Ohio Law Enforcement Body Armor Program for \$2,373.70 to purchase body armor for the transit police department. Mr. Shawn Metcalf said the armor expires every five years. Body cameras have been delivered and all officers will undergo training. The second new Transit Police Officer will start on August 2, making it the third officer in the department. She will be sworn in at the July Board Meeting.

Mr. Don Christian asked if METRO has a policy or procedure in place addressing the use of body cameras. Mr. Shawn Metcalf said a policy has been created and will be followed by all officers.

**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

Ms. Dawn Distler commended Mr. Metcalf for taking the safety and security of METRO to a new level and seeking grant funding opportunities to support new products and initiatives. Mr. Christian echoed Ms. Distler's commendation.

Ms. Distler stated the July Board meeting will begin promptly at 8:45 am for the swearing in of all Board members. After the Board meeting, updated professional headshots of Board members will be taken by METRO's marketing intern.

**ITEM 6: CALL FOR ADJOURNMENT**

Adjourned at 9:42 a.m.