

METRO REGIONAL TRANSIT AUTHORITY

Asset Protection & Development Committee

JULY 20, 2022

9:00 AM

CHAIR: MR. CHARLES RECTOR

MEMBERS: MR. DONALD CHRISTIAN, MS. DANA LAGARDE, MR. DAVID PRENTICE & MR.
GARY SPRING



**METRO RTA
APD (ASSET PROTECTION & DEVELOPMENT)
COMMITTEE MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
WEDNESDAY, JULY 20, 2022
9:00 AM**

ITEM 1: CALL TO ORDER

ITEM 2: APPROVAL OF MINUTES FROM JUNE MEETING

ITEM 3: SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter

- KPIs (Page 3)
- Engagement Center Days

Safety & Security Report | Shawn Metcalf

- KPIs (Page 3)

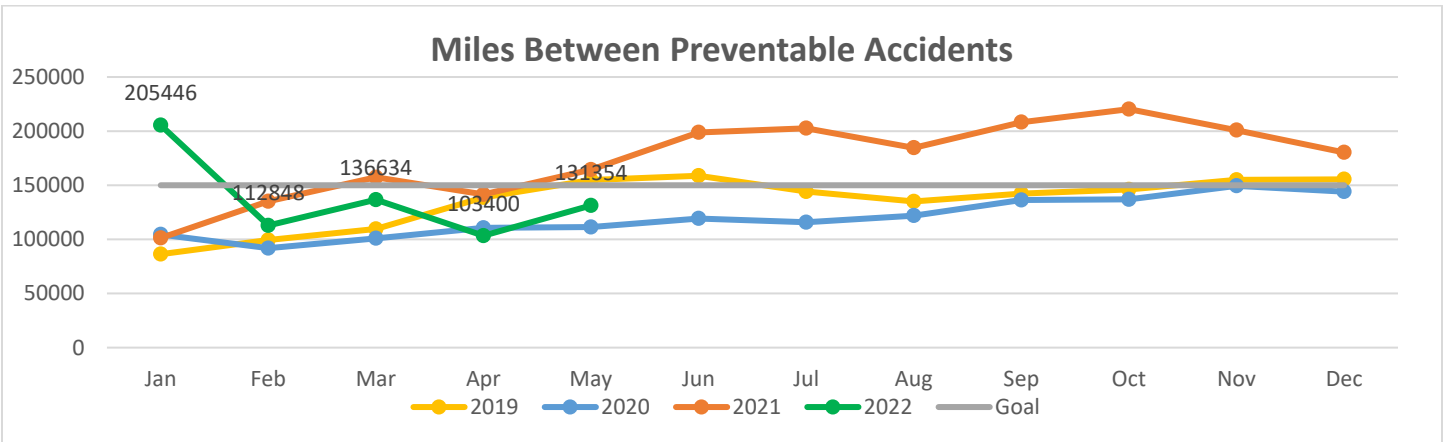
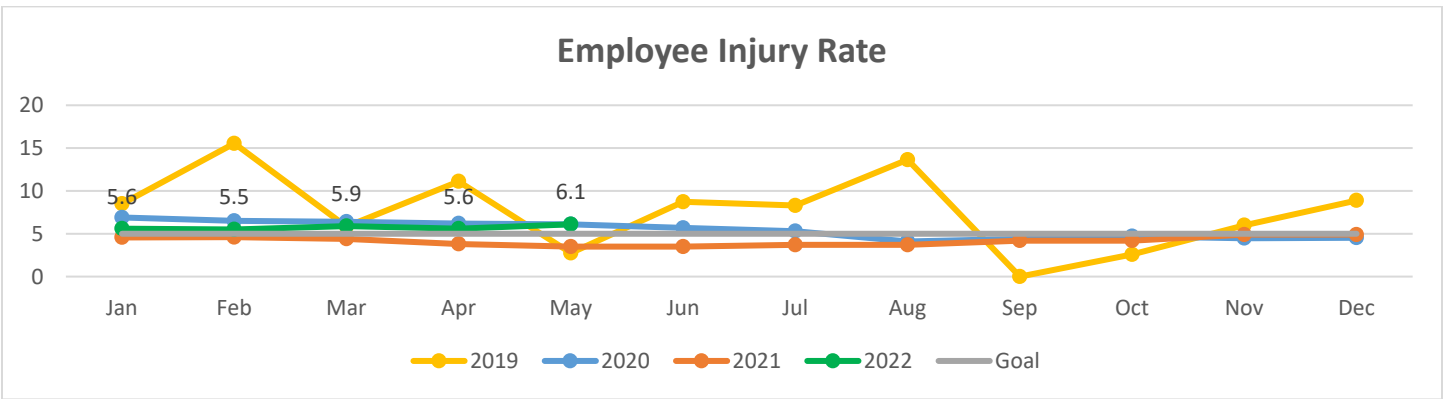
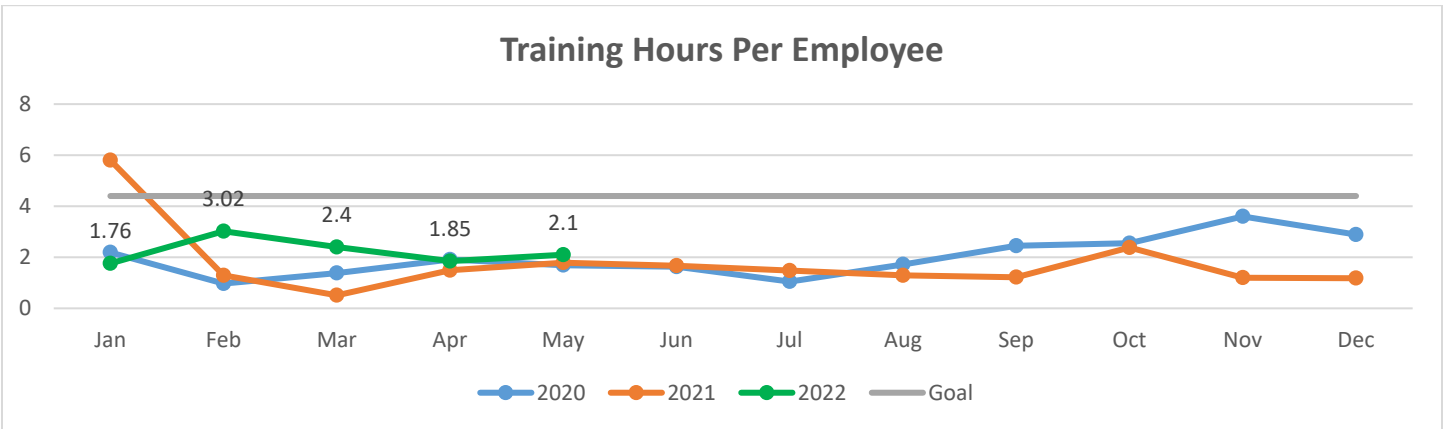
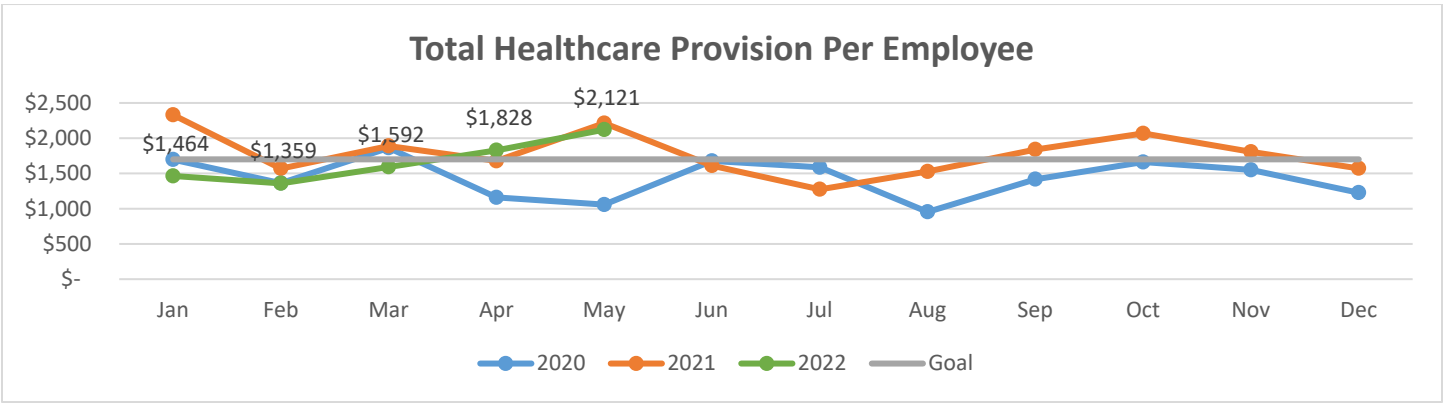
ITEM 4: RESOLUTIONS FOR CONSIDERATION

None

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT

Asset Protection and Development – Key Performance Indicators



**METRO RTA
APD (ASSET PROTECTION & DEVELOPMENT)
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
WEDNESDAY, JUNE 15, 2022
9:00 AM**

Committee

Members Present: Chuck Rector

Trustees Present: Dana LaGarde, Robert DeJournett

METRO Team

Members Present: Dawn Distler, Jay Hunter, Bambi Miller, Molly Becker, Jarrod Hampshire, Angela Neeley, DeHavilland McCall, Valerie Shea, Eric Scott, Tatia Harris, Quentin Wyatt

CALL TO ORDER

Mr. Chuck Rector called the meeting to order at 9:01 am

APPROVAL OF MINUTES FROM APRIL MEETING

Mr. Robert DeJournett made a motion to approve minutes from the May 18, 2022 meeting, The minutes were unanimously approved.

SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter

Reviewed KPIs. It was reported that total healthcare provision per employee was tracking well and fluctuated regularly. It was also reported that monthly training hours were lower than goal, which was attributed to apprentice mechanic training being completed. A question was asked about Metro's overall number of mechanics, and it was reported that Metro currently has -2 mechanics under budget.

Safety & Security Report | Quentin Wyatt

Reviewed KPIs. There were zero injuries for the previous month. A report was given on preventable accidents related to entering/exiting the garage, and procedures and initiative to prevent further accidents was discussed, including increased signage around the garage door. A question was asked about the average seniority of drivers who had accidents. It was reported that it was not new or trainee drivers causing the discussed accidents. It was discussed that it is common that drivers who are neither highest nor lowest seniority are often the drivers who cause accidents. A question was asked about whether video footage of the accidents was reviewed, and it reported that it was, and the analysis concluded operator error. A request was made to research accidents as it relates to time on the job.

RESOLUTIONS FOR CONSIDERATION

None

OTHER BUSINESS

It was reported that METRO, PARTA, the Akron-Canton Airport, and other businesses will be participating in a DBE call at 10:00am today. The question of a better timeline for hearing about calls was proposed, and a commitment to improving Metro's process for notifying board members of meetings was discussed.

CALL FOR ADJOURNMENT

Adjourned at 9:11 am

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**