

METRO REGIONAL TRANSIT AUTHORITY

# Asset Protection & Development Committee

MAY 19, 2021  
9:30 AM

CHAIR: MR. CHARLES RECTOR  
MEMBERS: MR. DONALD CHRISTIAN



**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING AGENDA  
416 KENMORE BOULEVARD BOARD ROOM  
VIRTUAL MEETING  
WEDNESDAY, MAY 19, 2021  
9:30 A.M.**

**ITEM 1: CALL TO ORDER**

**ITEM 2: APPROVAL OF MINUTES FROM APRIL MEETING**

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- KPIs (Page 3)
- Engagement Center Days

**Safety & Security Report | Shawn Metcalf**

- KPIs (Page 3)

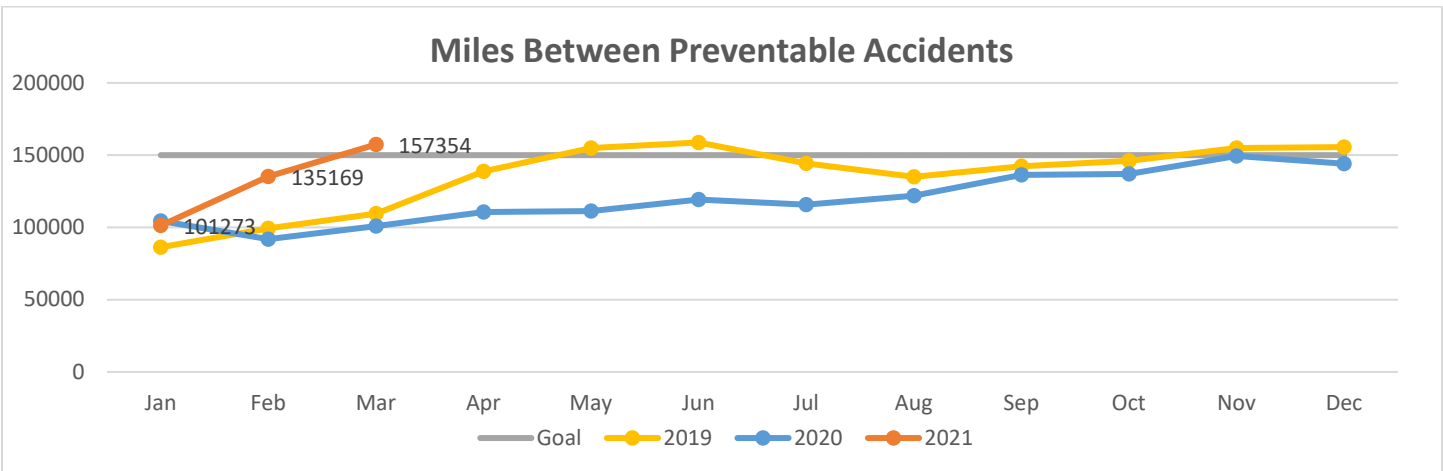
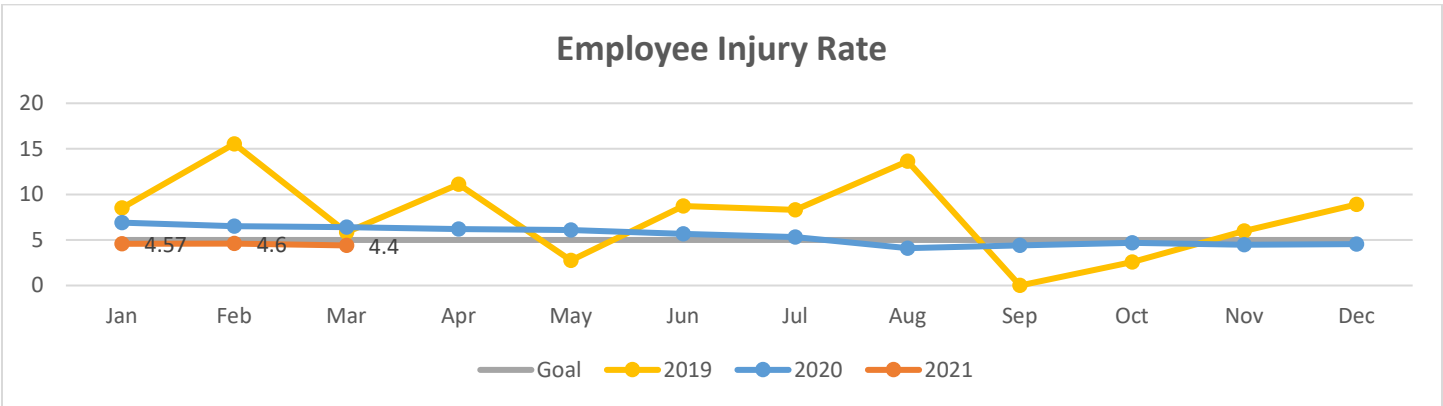
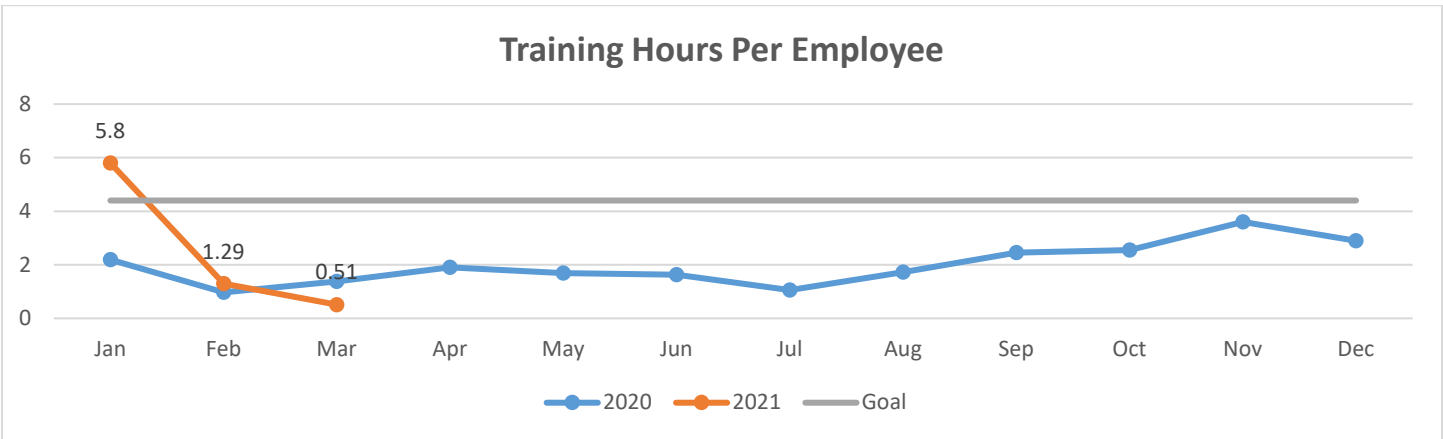
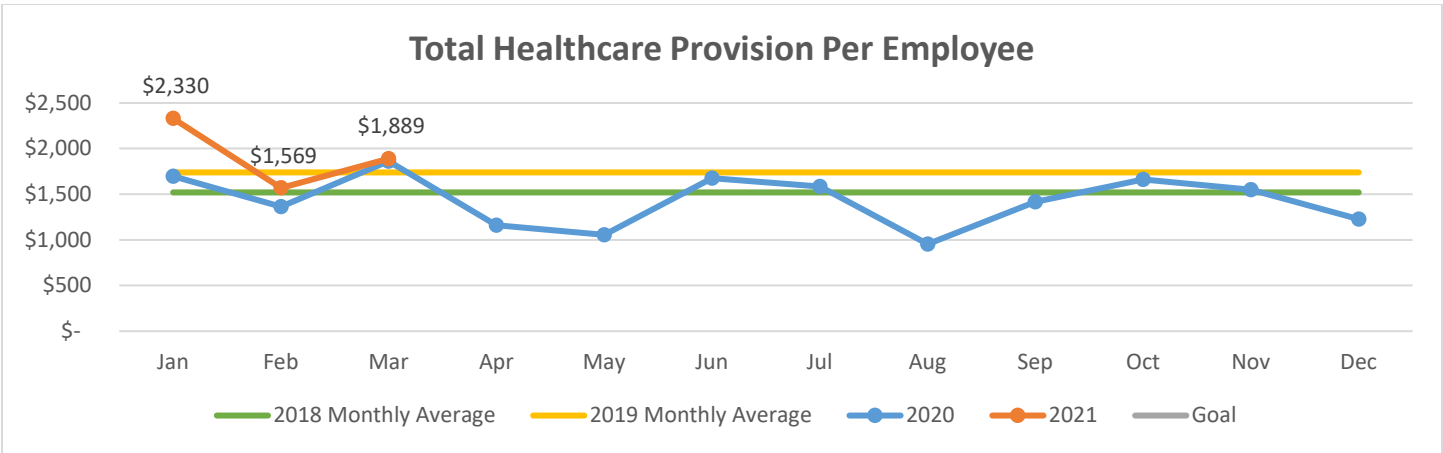
**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

**ITEM 6: CALL FOR ADJOURNMENT**

## Asset Protection and Development – Key Performance Indicators



**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING MINUTES  
416 KENMORE BOULEVARD BOARD ROOM  
VIRTUAL MEETING  
WEDNESDAY, APRIL 21, 2021  
9:30 A.M.**

**ITEM 1: CALL TO ORDER**

Attendees: Chuck Rector, Vincent Rubino, David Prentice, Dawn Distler, Jay Hunter, Shawn Metcalf, Jarrod Hampshire, Bambi Miller, DeHavilland McCall, Valerie Shea, Molly Becker, Angela Neeley

Mr. Chuck Rector called the meeting to order at 9:31 a.m.

**ITEM 2: APPROVAL OF MINUTES FROM MARCH MEETING**

Motion to approve minutes by Mr. Vincent Rubino. Second by Mr. David Prentice.

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- Reviewed KPIs
- EEC Days in February focused on the importance of rest. The EEC was joined by the Safety & Protection Department.
- As a member of APTA, METRO participates on the Workforce Readiness Committee. During 2020, METRO worked with members of that committee and an outside consultant to produce a “best practices” guide on workforce readiness. Mr. Jay Hunter and Ms. Lori Stokes presented to the Workforce Readiness Committee METRO’s approach for recruiting and hiring operators, focusing on soft skills, and the Mechanic Apprentice Program. METRO was highlighted in the guide.
- Mr. Hunter provided an update on its analysis on METRO’s membership with the Ohio Transit Risk Pool. As a result, METRO has notified the Ohio Transit Risk Pool of its withdraw from the pool effective 2022; METRO could save as much as \$650,000 if METRO were to go on its own for health coverage. METRO has not committed to going on its own insurance and will explore other health care pools and providers.

Mr. Rector asked if METRO could return to the Risk Pool if other options don’t work; Mr. Hunter confirmed that is an option. Mr. Prentice asked if Summit County has been notified. Mr. Hunter said the

Risk Pool was notified yesterday (April 20) and will notify the county after the Pool has confirmed receipt of the notice.

**Safety & Security Report | Shawn Metcalf**

- Reviewed KPIs
- Submitted three submissions for bus security, bus safety, and COVID-19 response for the APTA Bus Safety and Security Award. Mr. Metcalf highlighted some statistics noted in the submission. Winners will be notified in late May-early June.

**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

**ITEM 6: CALL FOR ADJOURNMENT**

Adjourned at 9:44 a.m.