

**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING MINUTES  
ROBERT K. PFAFF TRANSIT CENTER BOARDROOM  
WEDNESDAY, AUGUST 18, 2021  
9:30 AM**

**ITEM 1: CALL TO ORDER**

Attendees: Chuck Rector, Vincent Rubino, David Prentice, Donald Christian, Mark Derrig, Dawn Distler, Jay Hunter, Shawn Metcalf, Molly Becker, DeHavilland McCall, Bambi Miller, Angela Neeley, Valerie Shea, Jarrod Hampshire

Mr. Chuck Rector called the meeting to order at 9:30 a.m.

**ITEM 2: APPROVAL OF MINUTES FROM JULY MEETING**

Motion to approve the minutes by Mr. Donald Christian. Second by Mr. Vincent Rubino.

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- Reviewed KPIs
- The Employee Engagement Center (EEC) discussed skin protection at the June Engagement Center Days, and were joined by the Planning Department. This month, the EEC is joined by the Operations Department and will be at the Robert K. Pfaff Transit Center break room today from 1-4 p.m.
- METRO presided over five presentations addressing healthcare benefits from Anthem, United Healthcare, Ohio Transit Risk Pool, Medical Mutual, and Summit County Health Pool. The proposals will be reviewed this week.

Mr. Rubino asked how METRO employees have been impacted by COVID-19, especially with the recent surge, and if cases have been confined to a specific group. Mr. Hunter said 62 employees have contracted COVID since the beginning of the pandemic, with the first case recorded in May 2020. In June there was only one case and it occurred on June 1; there wasn't another case until the end of July and there have been about five since then. Mr. Hunter said cases have been across the organization and not confined to one group. METRO has seen no adjustments in insurance policies from its healthcare provider due to COVID.

Ms. Dawn Distler stated the Transportation Security Administration (TSA) is reportedly extending the mask mandate across public transportation systems through January 18, 2022. There is discussion that the Federal Transit Administration may require federal employees or recipients of federal funding to receive the COVID vaccine. Ms. Distler said METRO is not requiring, but highly encouraging, employees to get the vaccine. Mr. Mark Derrig inquired about the percentage of vaccinated employees; Ms. Distler stated that number is not recorded because METRO is not required and/or authorized to ask. There was a discussion on companies nationwide who are requiring their employees to receive the COVID-19 vaccine.

**Safety & Security Report | Shawn Metcalf**

- Reviewed KPIs. Mr. Shawn Metcalf noted the team recorded zero preventable accidents in June, the second occurrence in 12 months.
- Per METRO's contract with Akron Public Schools, a full-time security officer will be stationed at the Robert K. Pfaff Transit Center Monday through Friday from 8 a.m. to 5 p.m. while school is in session.

**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

Mr. Rector acknowledged and commended Ms. DeHavilland McCall's 30 year service anniversary with METRO.

**ITEM 6: CALL FOR ADJOURNMENT**

Adjourned at 9:46 a.m.