

**METRO RTA
APD (ASSET PROTECTION & DEVELOPMENT)
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
WEDNESDAY, APRIL 20, 2022
9:00 AM**

Committee

Members Present: Chuck Rector, Vincent Rubino

Trustees Present: Mark Derrig, John Valle, Dana LaGarde, Donald Christian

METRO Team

Members Present: Dawn Distler, Jay Hunter, Shawn Metcalf, Bambi Miller, Molly Becker, Jarrod Hampshire, Angela Neeley, Valerie Shea, Jamie Saylor, Eric Scott

CALL TO ORDER

Mr. Chuck Rector called the meeting to order at 9:00 am

APPROVAL OF MINUTES FROM MARCH MEETING

Mr. Vincent Rubino made a motion to approve minutes from the March 16, 2022 meeting. The minutes were unanimously approved.

SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter

Reviewed KPIs. Training hours were reported to be edging up. The starting of a new operator class helped with that. The EEC partnered with the Customer Care department for the April EEC days. The topic was "Getting Active."

Safety & Security Report | Shawn Metcalf

Reviewed KPIs. The increase in employee injuries lately were back injuries from pushing mobility devices. The increase in preventable accidents had 3 of the 5 being due to hitting snow banks. A discussion ensued and it was reported that every accident is reviewed with the operator to find what could have been done differently, and to mentor and improve decision making.

RESOLUTIONS FOR CONSIDERATION

None

OTHER BUSINESS

None

CALL FOR ADJOURNMENT

Adjourned at 9:10 am

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**