

**METRO RTA
APD (ASSET PROTECTION & DEVELOPMENT)
COMMITTEE MEETING MINUTES
416 KENMORE BOULEVARD BOARDROOM
WEDNESDAY, APRIL 15, 2020
9:32 A.M. – 9:46 A.M.**

ITEM 1: CALL TO ORDER

Present: Charles Rector, Quentin Wyatt, Jay Hunter
Via GoTo Meeting: Charles Rector, Robert DeJournett, Louise Gissendaner,
Donald Christian
Chuck Rector called the meeting to order at 9:32 A.M.

ITEM 2: APPROVAL OF MINUTES FROM FEBRUARY MEETING

Louise Gissendaner motioned and Chuck Rector seconded the motion to
approve the minutes from the February meeting

ITEM 3: SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter

- Four exits for February, three new hires
- Three work-related injuries, one resulting in lost time

- KPIs:
 - 403 training hours during February (February is typically a slow month)
 - Total health care provision per employee was \$1,699.95 which is line with the 2019 average.

- All Employee Engagement Days have been suspended both at RKP and Kenmore due to the pandemic until further notice

Safety & Security Report | Shawn Metcalf

- KPI's
 - METRO had 11 accidents in February of 2020 compared to 8 accidents in 2019
 - 6 of those accidents were deemed preventable compared to 3 preventable accidents from 2019
 - METRO is traveling 91,885 miles between preventable accidents in February 2020 compared to 99,421 miles between preventable accidents in 2019

- There were 3 work related Employee Injuries in February of 2020 compared to 5 Employee Injuries in 2019
- There was 1 Passenger Injury in February 2020 compared to 2 Passenger Injuries in February of 2019

ITEM 4: RESOLUTIONS FOR CONSIDERATION

None

ITEM 5: OTHER BUSINESS

Discussed new onsite temperature screening that began Monday, April 13

Discussed that no METRO employee has yet been determined to have COVID-19 though some were in quarantine

ITEM 6: CALL FOR ADJOURNMENT

Louise Gissendaner moved for adjournment, Don Christian seconded about 9:46 A.M.