

**METRO RTA  
APD (ASSET PROTECTION & DEVELOPMENT)  
COMMITTEE MEETING MINUTES  
416 KENMORE BOULEVARD BOARDROOM  
WEDNESDAY, JUNE 17, 2020  
9:30 A.M.**

**ITEM 1: CALL TO ORDER**

Attendees: Don Christian, Louise Gissendaner, Dawn Distler, Jay Hunter, Shawn Metcalf and METRO team members

Mr. Donald Christian called the meeting to order at 9:32 a.m.

**ITEM 2: APPROVAL OF MINUTES FROM MAY MEETING**

Motion to approve minutes by Mr. Donald Christian. Second by Ms. Louise Gissendaner.

**ITEM 3: SUB-COMMITTEE REPORTS**

**Employee Engagement Report | Jay Hunter**

- Reviewed KPIs
- Hiring four Vehicle Detailers to maintain cleaning requirements outlined by the Health Department
- Employee Wellness Challenge kickoff was held June 3rd

**Safety & Security Report | Shawn Metcalf**

- Reviewed KPIs
- The RKP Transit Center reopened June 8th, along with the Urbean Café and Greyhound desk

**ITEM 4: RESOLUTIONS FOR CONSIDERATION**

None

**ITEM 5: OTHER BUSINESS**

**ITEM 6: CALL FOR ADJOURNMENT**

Adjourned at 9:40 a.m.