

**METRO RTA
APD (ASSET PROTECTION & DEVELOPMENT)
COMMITTEE MEETING MINUTES
416 KENMORE BOULEVARD BOARDROOM
WEDNESDAY, MAY 20, 2020
9:30 A.M. – 10:15 A.M.**

ITEM 1: CALL TO ORDER

Mr. Donald Christian called the meeting to order at 9:31 a.m.

ITEM 2: APPROVAL OF MINUTES FROM APRIL MEETING

The meeting minutes were approved by Ms. Louise Gissendaner.

ITEM 3: SUB-COMMITTEE REPORTS

Employee Engagement Report | Jay Hunter

- KPIs:
 - Healthcare Provision Per Employee: \$4,925 for March (Having made some provider changes there was a lag from January and March that was caught up in March. In addition to a higher than normal month and Rx rebates being behind in recovery).
 - Training Hours Per Employee: 1.38 (Still below goal as travel is restricted.)
- Two new hires (Vehicle Service and EEC)
- Two terminations (A retirement and a resignation)
- Annual Wellness Program to kick off Wednesday, June 3, 2020 and run through October 31, 2020.

Safety & Security Report | Shawn Metcalf

- METRO had 6 total accidents in the month of March compared to 9 accidents in 2019.
 - 4 of those accidents were deemed preventable compared to 5 in 2019.
- METRO is traveling 100,925 miles between preventable accidents compared to 109,585 in 2019.
- There were 2 work related Employee injuries in March of 2020 which were equal to the injuries in the month of March 2019.
- There were no passenger injuries to report in March of 2020.

ITEM 4: RESOLUTIONS FOR CONSIDERATION

None

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT

Meeting was adjourned at 10:04 a.m.