

METRO RTA

Board Of Trustees

PRESIDENT: MR. MARK DERRIG
VICE PRESIDENT: MS. DANA LAGARDE



APRIL 23, 2024
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, APRIL 23, 2024 9:00AM**

ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

- Apostlett Prophetess

ITEM 3: RECOGNITION

- Operator Celeste Harvey: 20 Years of Safe Driving.
- John Sutherland: Recognition for Asset Disposal Program Success.

ITEM 4: BOARD MINUTES

*Approval of Board Meeting Minutes from the March meeting (6-9).

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/ Mobility Solutions)

Chair: John Valle

*Resolution 2024-06: A resolution authorizing the award of a contract for Concrete and Concrete Bus Berth Repair/Replacement at the Robert K. Pfaff Transit Center (Page 4).

*Resolution 2024-07: A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority (Page 5).

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

Safety, Equity & Planning Committee
(Planning / Community Impact / Safety & Security)
Chair: Dana LaGarde

Finance & Technology Committee
(Finance / Technology)
Chair: Vince Rubino

ITEM 6: OTHER BUSINESS

ITEM 7: OFFICER'S REPORTS

- Board President
- Chief Executive Officer

ITEM 8: CALL FOR ADJOURNMENT

***Denotes items that need Board approval**

Next Scheduled Meeting – May 28th

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

RESOLUTION 2024-06

A resolution authorizing the award of a contract for Concrete and Concrete Bus Berth Repair/Replacement at the Robert K. Pfaff Transit Center.

WHEREAS, Invitations for bid were twice duly advertised on January 18th and 25th in the Akron Beacon Journal, as well as the procurement page on yourmetrobus.org, and opengov.com

WHEREAS, bids were received February 29th, 2024 and evaluated by a committee of METRO team members

WHEREAS, the following firms provided bids based on unit pricing:

Bishop Brothers Supply & Transit – \$8,620.00/Per Bus Berth
Perrin Asphalt Company – \$18,840.00/Per Bus Berth
Benner Masonry Contractors & Excavating – Not Responsive

WHEREAS, METRO will fund \$120,000 of the value of this contract utilizing the Ohio Transit Preservation Grant Program

WHEREAS, METRO recommends Bishop Brothers Supply & Transit as having the lowest, most responsive bid

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract with Bishop Brothers Supply & Transit for concrete repair at the Robert K. Pfaff Transit Center in an amount not to exceed \$458,743.00.
2. The Chief Executive Officer/Secretary-Treasurer is authorized up to a 5% contingency should change orders be necessary.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: April 23rd, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE**

RESOLUTION NO. 2024-07

A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority.

WHEREAS, pursuant to the Authority's Property Disposition Procedures revised December 2018, and

WHEREAS, the following listed items no longer have a useful life and will be advertised and disposed of:

VEHICLE NUMBER	DESCRIPTION	VEHICLE NUMBER	DESCRIPTION
1802	2011 40' Gillig Diesel	2008	2009 45' MCI Diesel
1804	2011 40' Gillig Diesel	2009	2009 45' MCI Diesel
1805	2011 40' Gillig Diesel	2010	2009 45' MCI Diesel
1806	2011 40' Gillig Diesel	2011	2009 45' MCI Diesel
1811	2011 35' Gillig Diesel	2012	2009 45' MCI Diesel
1812	2011 35' Gillig Diesel		
1813	2011 35' Gillig Diesel		
1814	2011 35' Gillig Diesel		
1815	2011 35' Gillig Diesel		
1816	2011 35' Gillig Diesel		

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to dispose of such items.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: April 23rd, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
ANNUAL & MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, MARCH 26, 2024 9:00 AM**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Renee Greene, John Valle, Gary Spring, David Prentice, Dana LaGarde, Donald Christian, Robert Konstand

Trustees Excused: Christine Marshall, Chuck Rector

Trustees Absent:

METRO Team

Members Present: Dawn Distler, Gert Wilms, Tatia Harris, Angie Neeley, Jamie Saylor, DeHavilland McCall, Jarrod Hampshire Eric Scott, Grace Doyle, Molly Becker, Nykia Walker, Laura Adkins, Shawn Metcalf

Guests Present: Apostlett Prophetess, Ron Brubaker, Lauren Zidones

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 9:00 am.

GOVERNANCE COMMITTEE REPORT

Chair: Bob Konstand

The Committee met on March 21st and agenda items were discussed. Mr. John Valle made a motion to close nominations. Mr. Bob Konstand made a motion to appoint Mr. Mark Derrig to president and Ms. Dana LaGarde as Vice President. All present voted yes, the resolution was unanimously approved. Mr. Bob Konstand made a motion to approve a resolution of appreciation for Mr. Robert DeJournett. Mr. Robert DeJournett abstained. The remainder present voted yes. Mr. DeJournett turned the meeting over to President Derrig.

AUDIENCE PARTICIPATION

Ms. Apostlett Prophetess spoke for 5 minutes.

RECOGNITION

Mr. NaShaun Lockett was recognized for 25 years of safe driving.
Ms. LaTonya Parker was recognized for 25 years of safe driving.

BOARD MINUTES

Mr. John Valle made a motion to approve the minutes from the February meeting. The minutes were unanimously approved. Renee Greene abstained.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

The Committee met on March 21st and KPIs were reviewed. There was one resolution recommended by the committee.

RESOLUTION 2024-03: A resolution authorizing the award of a contract for project management services related to the Main and Ops facility.

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. All present voted “aye”. The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector (Mr. Dave Prentice Reporting)

The Committee met on March 21st and KPIs were reviewed. There were no resolutions recommended by the committee.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Dana LaGarde

The Committee met on March 21st and KPIs were reviewed. There were two resolutions recommended by the committee.

RESOLUTION 2024-04: A resolution authorizing the filing of grant applications with the FTA and ODOT for STY 2025.

The resolution was discussed.

Ms. Dana LaGarde made a motion to approve the resolution. All present voted “aye”. The resolution passed unanimously.

Resolution 2024-05: A resolution authorizing a contract to clear brush and forestry debris from Marion Street SW in Canton up to the North Side Station In Akron

The resolution was discussed.

Ms. Dana LaGarde made a motion to approve the resolution. All present voted “aye”.
The resolution passed unanimously.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Vincent Rubino

The Committee met on March 21st and KPIs were reviewed. There were no resolutions recommended by the committee.

OTHER BUSINESS

OFFICERS' REPORT

Board President:

None

Chief Executive Officer:

Ms. Dawn Distler thanked Robert DeJournett for his work leading the Board of Trustees. Ms. Dawn Distler praised the recent employee recognition initiatives and the effort Mr. Jarrod Hampshire has put into managing the new building project. A question was asked regarding the open planning positions, and it was reported that both the grant specialist position and planning manager had been accepted and the individuals would be starting the first week of April.

EXECUTIVE SESSION

ADJOURNMENT

Meeting adjourned at 9:33 am.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: April 23rd

**MARK DERRIG,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**