

**METRO RTA
BOARD MINUTES
ROBERT K. PFAFF TRANSIT CENTER
TUESDAY, MAY 26, 2020**

Trustees Present: (all via teleconference), Robert DeJournett, Nick Fernandez, Vincent Rubino, Chuck Rector, Gary Spring, Donald Christian, Renee Greene, Louise Gissendaner, Mark Derrig

Trustees Absent: Heather Heslop Licata, David Prentice

Staff Present: Dawn Distler, Angela Neeley, De Havilland McCall, Jarrod Hampshire, Jay Hunter, Shawn Metcalf, Valerie Shea, Bambi Miller, Tim Smith, Jason Popik, Robin Stevens, Emily Baarson, Matthew Mullen, Claire Merrick, Halee Gerenday

Guests Present: None

CALL TO ORDER

Mr. DeJournett called the meeting to order at 9:00 a.m.

AUDIENCE PARTICIPATION

In keeping with Governor DeWine's order of social distancing due to the COVID-19 pandemic, audience participation is suspended for this meeting. No comments had been conveyed to the CEO by the Friday prior to this meeting.

RECOGNITION

None

APPROVAL OF MINUTES

Mr. DeJournett asked for a motion to approve the minutes of the April 28, 2020 meeting. Ms. Greene made a motion for approval, seconded by Mr. Christian. The minutes were unanimously approved.

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: Mark Derrig

Mr. Derrig reported that the committee did meet on May 20, 2020, at 11:30 am. Construction projects are on time and on budget. KPI's are trending well.

FINANCE & AUDIT COMMITTEE REPORT

Chair: Nicholas Fernandez

Mr. Fernandez reported the committee met in May. Ms. Neeley gave an overview of the executive summary she sent to the Board on Friday, May 15, 2020 outlining revenue, expenses, and cash.

PLANNING / MARKETING / RAIL COMMITTEE REPORT

Chair: Donald Christian

Mr. Christian reported the committee did meet. Ms. Shea gave an overview of Resolution 2020-05. ODOT is replacing the Route 8 bridge which runs over two of METRO's rail lines. Ms. Shea gave a presentation about METRO's Summer 2020 Contingency Plan.

Ms. Merrick gave an overview of the Marketing report on behalf of Molly Becker, Director of Public Relations and Marketing. She discussed policies that have changed and how we're communicating them to the public. The #IAMessential campaign highlights METRO team members on social media. One of our team members was highlighted on the cover of Akron Life magazine.

Resolution 2020-05 authorizing a camera system replacement RFP was presented for consideration. Mr. Christian made a motion for approval, seconded by Ms. Greene. All those present voted 'yes.' Resolution 2020-05 was approved by the Board.

THE APD GROUP REPORT

Chair: Chuck Rector

Mr. Rector gave an overview of the APD Group committee meeting. Mr. Hunter mentioned a lag in rebates and switching (RX) providers made the costs spike in March. There have been minimal issues reported with passengers wearing masks.

GOVERNANCE COMMITTEE REPORT

Chair: Gary Spring

Mr. Spring reported that the committee did not meet.

OFFICERS' REPORT

President: Mr. DeJournett thanked Dawn for her leadership and the team for their efforts during this challenging time.

Executive Director: Ms. Distler echoed Mr. DeJournett's comment about the group doing an amazing job. June 8, 2020 is the next step in our contingency plan. We are pushing our resources to high ridership routes.

OTHER BUSINESS

ADJOURNMENT

There being no other business to come before the Board, Mr. Christian made a motion to adjourn, seconded by Mr. Fernandez. The motion to adjourn was unanimously approved, and the meeting adjourned at 9:31 a.m.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: May 26, 2020

**ROBERT E. DEJOURNETT,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**