



Board of Trustees  
Committee & Board  
Packet  
**April 27, 2016**

TO: Sandra M. Foster, President and all other Board Members

FROM: Richard M. Enty, Executive Director/Secretary-Treasurer

DATE: April 20, 2016

RE: MONTHLY UPDATE

Month	Cash Sales Tax 2014	Cash Sales Tax 2015	Cash Sales Tax 2016	OVER (UNDER)	Percent
Jan	3,269,410.04	3,581,215.27	3,841,753.97	260,538.70	7.28%
Feb	3,453,521.03	3,528,319.09	3,602,929.61	74,610.52	2.11%
Mar	4,332,293.03	4,487,866.45	4,560,452.70	72,586.25	1.62%
Apr	3,020,739.28	3,133,426.60	3,190,477.28	57,050.68	1.82%
May	3,002,621.18	3,109,527.19		(3,109,527.19)	-100.00%
Jun	3,504,378.71	3,801,088.04		(3,801,088.04)	-100.00%
Jul	3,589,732.56	3,640,092.96		(3,640,092.96)	-100.00%
Aug	3,592,300.74	3,757,991.65		(3,757,991.65)	-100.00%
Sep	3,756,672.68	3,902,861.21		(3,902,861.21)	-100.00%
Oct	3,221,156.82	3,640,575.90		(3,640,575.90)	-100.00%
Nov	3,690,096.44	3,818,020.13		(3,818,020.13)	-100.00%
Dec	3,735,615.23	3,789,375.25		(3,789,375.25)	-100.00%
<b>Total</b>	<b>42,168,537.74</b>	<b>44,190,359.74</b>	<b>15,195,613.56</b>	<b>(28,994,746.18)</b>	<b>-65.61%</b>
	<b>2014</b>	<b>2015</b>	<b>2016</b>		
Jan - Apr	14,075,963.38	14,730,827.41	15,195,613.56	464,786.15	
		4.65%	3.16%		

**Note: There will be no Board meeting this month due to there being no major business for the Board to transact.** Board members were notified of this on April 18<sup>th</sup> via email or phone call.

Compared with April 2015, when cash sales tax receipts were 3.7% higher than the prior April, receipts for April 2016 are just 1.8% higher than last April. Year-to-date receipts are also down somewhat compared with last April: 3.12% v. 4.65%. According to Greater Cleveland Automobile Dealer’s Association, March 2016 new vehicle sales in Summit County were up 8.5% from 1,921 (March 2015) to 2,085. Since January 1 new vehicle sales here are up 6.5% versus the same period last year.



## Leadership Team Update

Public meetings for community input for our Driving METRO Forward transit network update will occur April 19-26. The thirteen sessions will feature a presentation similar to the one shared with METRO's Board at its March 30<sup>th</sup> meeting outlining the update purpose, process and ideal outcomes. Attached is the meeting schedule including those staff who will be present; Board members are welcome to attend these sessions.

The layover being developed by METRO for the Montrose area has shown progress in recent weeks. The original design needed land from the adjacent property owner in order to safely accommodate passengers using mobility devices. The property owner, a Canadian firm, has recently responded to communication from Roetzel and Andress and a reasonably-priced easement agreement is being finalized. We hope that construction can be completed in time for Fall signup.

METRO has been working with GPD to develop site plans for 20 bus shelter installations throughout our service area; 15 are located in the City of Akron. All locations meet our criteria of serving 30 or more boarding transit customers on an average day. We are now seeking expedited review by City of Akron in order to try and install these shelters during the remaining 2016 construction season. This includes replacement of the inbound shelter on State Road serving GOJO Industries in Cuyahoga Falls. The prior shelter, which stood in the public right of way, was removed during the widening of State Road. METRO Planning staff is working with Cuyahoga Falls officials to secure an easement with a property owner in order to replace the shelter.

Meetings with key stakeholders are ongoing. Last month, METRO Board President Sandra Foster and I met with Akron Mayor Dan Horrigan and his cabinet members; METRO Trustee Heather Licata and I met with GOJO Industries CEO Joe Kanfer. This month I joined Trustees Foster, Meyer and Licata in meeting with Summit County Council President Eileen Shapiro and new County Council members Elizabeth Walters and Jeff Wilhite. Each of these meetings included an update on METRO's recent accomplishments and future plans, including our Driving METRO Forward initiative. City of Akron and County Council leaders were very supportive of METRO and encouraged us to continue doing all that we could in order to support City and County priorities, including: growing population, job access and economic development.

METRO Planning staff has also been working closely with MetroParks of Summit County on the Freedom Trail Phase 4 alignment. This section will extend from Eastland Avenue along METRO's Freedom Secondary rail right of way, parallel the CSX Main Line near University of Akron and cross over to S. Broadway and Rosa Parks Dr. at the northern edge of the Robert K. Pfaff Transit Center property. The proposed alignment would bridge over S. Broadway; the trail will eventually meet up with the Ohio and Erie Canal Towpath Trail in the vicinity of Spaghetti Warehouse.

From April 19-21 METRO staff will attend the Ohio Public Transit Association's Annual Conference and Trade Show at the Columbus Convention Center. This will include participating in OPTA Legislative Day with other transit leaders from across the State. Dean Harris and I will be meeting with State Legislators Emilia Sykes, Greta Johnson and Tom Sawyer on April 19<sup>th</sup>. Along with briefing them on various METRO initiatives we'll get their thoughts about requesting money from the State to help build a pedestrian overpass to cross the CSX tracks near the RKP Transit Center, where numerous people now illegally cross, which creates a major safety hazard.

We are coordinating exploration of this bridge with City of Akron, Public Utilities Commission of Ohio, Ohio Rail Development Commission and CSX and will keep the Board updated as things progress. The City is aware of our pending discussion of the bridge with our State legislators at OPTA and it's our hope that this initiative will advance with the City leading the project.

The Operations Department Reports on March Activities:

- Training hours - 249
- March 2 – Approx. 40+ applicants attended the “Meet and Greet” for prospective Operators
- March 8-11- supervisor Mike Williams attended Ohio Safety Congress/Expo in Columbus, Ohio
- March 15 - Operator Handbook Meeting with various departments and TWU
- March 18 & 25 - Cintas Uniforms began distributing Operator Uniforms
- March 21-23 - Spring Sign Up for Operators
- March 31 – Attended State of the County Address

The Customer Service Department Reports on March February Customer Service & Paratransit Activities:

Paratransit Passengers = 22% Increase in Paratransit Ridership from March 2013 through March 2016:

March 2016 Transported 24,974  
March 2015 Transported 24,269  
March 2014 Transported 21,276  
March 2013 Transported 20,503

Paratransit and Reduced Fare Applications:

241 Applications processed  
44 New SCAT applications approved  
32 New Reduced Fare Line Service applications approved

Mobility Activities:

Wheelchair Weight & Inspections Performed: 39 Individuals  
Courtesy Calls to Passengers: 69  
Service Desk Reports filed: 122

Please see attached for The Maintenance Department Report.

**DRIVING METRO FORWARD KICKOFF: Meeting Time/Date/Location/Staffing**

April 19, 2016 – Tuesday, 12:30 PM Barberton Main Library, 602 W Park Ave, Barberton 44203  
Presenter – Kris Liljeblad  
Recorder - Christine Hoffer  
Extra – Alex Harnocz

April 20, 2016 – Wednesday, 10:30 AM Akron-Summit Co Main Library, 60 S High St, Akron 44326  
Presenter – Kris Liljeblad  
Recorder – Chris Hoffer  
Extra -

April 20, Wednesday, 5:30 PM Cuyahoga Falls Library, 2015 3<sup>rd</sup> St, Cuyahoga Falls 44221  
Presenter – Kris Liljeblad  
Recorder – Claire Merrick  
Extra –

April 21, 2016 – Thursday, 12:30 PM Ellet Branch Library, 2470 E Market St, Akron 44312  
Presenter – Kris Liljeblad  
Recorder – Robin Miller  
Extra - Jason Popik

April 21, Thursday, 4:00 PM North Hill Branch, 183 E Cuyahoga Falls Ave, Akron 44310  
Presenter – Jarrod Hampshire  
Recorder - Jason Popik  
Extra – Robin Miller

April 21, Thursday, 5:30 PM Kenmore Branch, 969 Kenmore Blvd, Akron 44314  
Presenter – Kris Liljeblad  
Recorder – Chris Hoffer  
Extra –

April 22, 2016 – Friday, 12:30 PM Maple Valley Branch, 1187 Copley Rd, Akron 44320  
Presenter – Kris Liljeblad  
Recorder – Bambi Miller  
Extra – Mike Davis

April 23, 2016 – Saturday, 9:00 AM RKP Transit Center Community Room, 631 S Broadway, Akron  
Presenter – Kris Liljeblad  
Recorder – Molly Becker  
Extra – Mike Davis

April 25, 2016 – Monday, 12:30 PM Cuyahoga Falls Library, 2015 3<sup>rd</sup> St, Cuyahoga Falls 44221  
Presenter – Kris Liljeblad  
Recorder – Bambi Miller  
Extra –

April 25, Monday, 4:00 PM Highland Square Library, 807 W Market St, Akron 44303  
Presenter – Kris Liljeblad  
Recorder – Jessica Dreschel  
Extra - Jason Popik / Molly Becker

April 25, Monday, 5:30 PM Highland Square Library, 807 W Market St, Akron 44303  
Presenter – Kris Liljeblad  
Recorder - Jessica Dreschel  
Extra - Jason Popik / Molly Becker

April 26, 2016 – Tuesday, 12:30 PM Firestone Branch Library, 1486 Aster Ave, Akron 44301  
Presenter – Kris Liljeblad  
Recorder – Claire Merrick  
Extra –

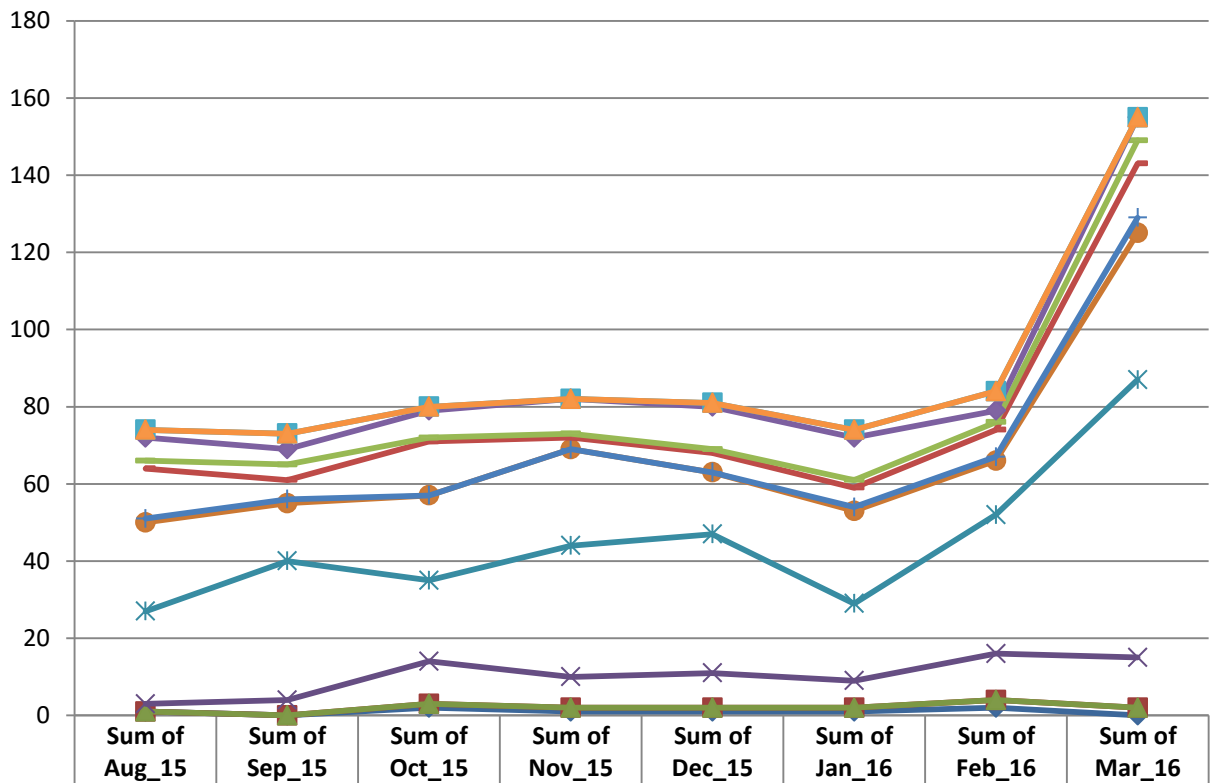
April 26, Tuesday, 5:00 PM Odom Blvd Branch, 600 Vernon Odom Blvd, Akron 44307  
Presenter – Jarrod Hampshire  
Recorder - Jason Popik  
Extra –

# METRO MAINTENANCE

## APRIL 2016 UPDATE

- All 11 buses ordered from Gillig will be on property by 4/22/16
- Walls have been erected in the east storage building. Expected turnover to METRO, 5/2016.
- Work continues on our public CNG fueling station – Est. Completion May 2016
- Pavement work outside administrative office continuing without interrupting service
- In preparation for higher temperatures, work has been started inspecting/repairing AC units
- Road Calls were up significantly in March – Root Cause Analysis is being conducted for further explanation

### METRO FLEET PERFORMANCE - ROAD CALLS BY FLEET



**METRO RTA  
BOARD MINUTES  
WEDNESDAY, MARCH 30, 2016**

**Trustees Present:** Stephan Kremer, S. Meyer, Elizabeth Britton, Jack Hefner, Heather Heslop Licata, Will Lutz, David Prentice, Chuck Rector, Robert De Journette,

**Trustees Absent:** Saundra Foster, Nicholas Fernandez, Renee Greene

**Staff Present:** Richard Enty, Dean Harris, Kris Liljeblad, Chris Hoffer, Bambi Miller, De Havilland McCall, J. Saylor, Claire Merrick, and Jason Popik.

**Guests Present:** Reggie McGuire

**CALL TO ORDER**

Mr. Meyer called the meeting to order at 9:25 a.m.

**AUDIENCE PARTICIPATION**

None

**RECOGNITION**

Operator Martha McGuire was recognized for Twenty-Five Years of safe driving. She was presented with a plaque and had her picture taken with Mr. Richard Enty, Executive Director, Ms. De Havilland McCall, Director of Operations, and Mr. Jamie Saylor, Chief Dispatcher. Ms. McCall thanked her for her dedicated service to METRO.

**APPROVAL OF MINUTES**

Mr. Meyer asked for a motion to approve the February 24, 2016 minutes. Mr. Kremer made a motion for approval, seconded by Mr. Prentice. The minutes were unanimously approved by the Board.



## **FINANCE COMMITTEE**

Mr. Meyer said the Finance Committee did meet. The Finance Report for February 2016 was reviewed at the Committee meeting and everything was in order.

Resolution 2016-07 amending the University of Akron METRO Zip Agreement for the Downtown Circulator was presented for approval. Mr. Hefner made a motion for approval, seconded by Mr. Kremer. Resolution 2016-07 was unanimously approved by the Board.

## **MARKETING AND SERVICE PLANNING COMMITTEE**

The Marketing and Service Planning Committee did meet. Updates from both Departments were presented. Mr. Lutz thanked Mr. Liljeblad and Ms. Merrick for their reports.

## **RAIL OPERATIONS COMMITTEE**

Mr. Kremer said the Rail Committee met. No action was required at this time.

## **SAFETY COMMITTEE**

Mr. Prentice said the Safety Committee did meet. Mr. Prentice reported that there were nine accidents in February, six of them were non-preventable. No further action necessary.

## **HUMAN RESOURCES**

Ms. Licata said the Human Resources Committee did meet. Ms. Hoffer gave a brief summary of the Employee Survey.

## **EXECUTIVE SESSION:**

None

## **OTHER BUSINESS**

Mr. Kremer, who was Chairman of the Nominating Committee reported that it was agreed to keep the present slate. Ms. Foster remains as President, and Mr. Meyer, Vice President. Mr. Kremer made a motion to approve slate, seconded by Mr. Prentice. The decision was unanimously passed by the Board.

**OFFICERS' REPORT**

**President:** None

**Executive Director:** None

**ADJOURNMENT**

There being no other business to come before the Board, the meeting was adjourned at 9:30 a.m.

**CERTIFICATE OF COMPLIANCE**

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

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**SCOTT C. MEYER**  
**VICE PRESIDENT**

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**RICHARD M. ENTY, EXECUTIVE**  
**DIRECTOR/SECRETARY-TREASURER**

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# Finance Committee

CONSOLIDATED INCOME STATEMENT REPORT

SCHEDULED & SCAT SERVICES

METRO Regional Transit Authority

March-16

CURRENT MONTH				YEAR TO DATE					
ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE	REVENUES	ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE	YTD % CHANGE
365,792	370,000	380,129	-1.1%	Passenger Fares	1,045,618	1,038,000	1,040,807	0.7%	0.5%
49,600	38,000	32,455	30.5%	Advertising Revenue	104,367	114,000	109,673	-8.5%	-4.8%
<u>415,392</u>	<u>408,000</u>	<u>412,584</u>	<u>1.8%</u>	Total Operating	<u>1,149,985</u>	<u>1,152,000</u>	<u>1,150,480</u>	<u>-0.2%</u>	<u>0.0%</u>
50,598	45,400	547,004	11.4%	Non-Transportation	197,762	135,200	632,382	46.3%	-68.7%
1,310	4,000	2,518	-67.3%	Rail Related Revenue	26,786	14,000	27,695	91.3%	-3.3%
				Local Subsidy					
3,222,704	3,255,000	3,164,761	-1.0%	METRO Tax	11,468,545	11,565,000	11,261,105	-0.8%	1.8%
134,107	50,000	54,487	168.2%	Local Contracted Services	273,908	160,000	160,989	71.2%	70.1%
13,785	14,000	15,217	-1.5%	State Subsidy	41,109	42,000	47,209	-2.1%	-12.9%
4,513	0	0	#DIV/0!	Federal Subsidy	41,196	0	0	#DIV/0!	#DIV/0!
<u>3,842,409</u>	<u>3,776,400</u>	<u>4,196,571</u>	<u>1.7%</u>	TOTAL REVENUES	<u>13,199,291</u>	<u>13,068,200</u>	<u>13,279,860</u>	<u>1.0%</u>	<u>-0.6%</u>
				EXPENSES					
1,818,896	1,882,051	1,698,830	-3.4%	Wages and Salaries	5,117,461	5,329,025	4,795,069	-4.0%	6.7%
1,027,581	1,044,349	755,504	-1.6%	Fringe Benefits	3,203,679	3,167,953	2,378,824	1.1%	34.7%
230,855	214,234	241,309	7.8%	Services	623,603	690,802	644,832	-9.7%	-3.3%
374,542	275,266	179,196	36.1%	Materials and Supplies	896,500	786,298	721,955	14.0%	24.2%
134,372	200,417	226,749	-33.0%	Fuel	479,222	601,251	730,045	-20.3%	-34.4%
94,753	87,900	44,016	7.8%	Utilities	229,269	275,700	163,721	-16.8%	40.0%
121,341	118,100	95,770	2.7%	Casualty and Liability	324,860	354,300	285,946	-8.3%	13.6%
147,526	113,100	95,912	30.4%	Purchased Transportation	419,166	339,300	254,024	23.5%	65.0%
67,424	64,580	43,665	4.4%	Other Expenses	146,875	171,740	125,154	-14.5%	17.4%
<u>4,017,290</u>	<u>3,999,997</u>	<u>3,380,951</u>	<u>0.4%</u>	TOTAL OPERATING EXPENSES	<u>11,440,635</u>	<u>11,716,369</u>	<u>10,099,570</u>	<u>-2.4%</u>	<u>13.3%</u>
<u>(174,881)</u>	<u>(223,597)</u>	<u>815,620</u>	<u>-21.8%</u>	NET INCOME (LOSS) Before Depreciation	<u>1,758,656</u>	<u>1,351,831</u>	<u>3,180,290</u>	<u>30.1%</u>	<u>-44.7%</u>
3,047	3,047	3,047	0.0%	Depreciation Operating	9,141	9,141	9,141	0.0%	0.0%
758,390	758,390	693,797	0.0%	Depreciation Capital	2,288,200	2,288,200	2,100,758	0.0%	8.9%
<u>4,778,727</u>	<u>4,761,434</u>	<u>4,077,795</u>	<u>0.4%</u>	TOTAL EXPENSES	<u>13,737,976</u>	<u>14,013,710</u>	<u>12,209,469</u>	<u>-2.0%</u>	<u>12.5%</u>
<u>(936,318)</u>	<u>(985,034)</u>	<u>118,776</u>	<u>4.9%</u>	NET INCOME (LOSS) After Depreciation	<u>(538,685)</u>	<u>(945,510)</u>	<u>1,070,391</u>	<u>-43.0%</u>	<u>-150.3%</u>

METRO Regional Transit Authority  
Mar-16

CURRENT MONTH					YEAR TO DATE			
ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE	FRINGE BENEFITS	ACTUAL	BUDGET	LAST YEAR	BUDGET VARIANCE
321,147	344,940	296,912	-6.9%	P E R S	950,565	1,052,024	877,519	-9.6%
489,567	428,590	345,080	14.2%	HOSP-MEDICAL	1,588,462	1,285,770	1,012,937	23.5%
13,000	8,676	6,000	49.8%	DENTAL	30,200	26,028	18,000	16.0%
2,446	5,239	1,420	-53.3%	LIFE-INS	6,121	15,720	5,692	-61.1%
776	1,000	1,434	-22.4%	UNEMPLOYMENT	776	2,000	3,612	-61.2%
35,091	68,500	0	-48.8%	W. COMPENSATION	104,732	202,424	21,771	-48.3%
23,279	3,927	5,623	492.8%	SICK LEAVE	42,023	11,781	19,782	256.7%
28,516	52,833	27,943	-46.0%	HOLIDAY PAY	235,715	263,524	218,636	-10.6%
60,738	78,347	69,480	-22.5%	VACATION PAY	188,409	251,791	192,658	-25.2%
52,275	51,477	905	1.6%	UNIFORM ALLOWANCE	54,484	54,431	6,104	0.1%
746	820	707	-9.0%	OTHERS *	2,191	2,460	2,113	-10.9%
<b>1,027,581</b>	<b>1,044,349</b>	<b>755,504</b>	<b>-1.6%</b>	<b>TOTAL FRINGE BENEFIT:</b>	<b>3,203,678</b>	<b>3,167,953</b>	<b>2,378,824</b>	<b>1.1%</b>

\* INCLUDES PHYSICALS & TUITION ASSISTANCE

METRO REGIONAL TRANSIT AUTHORITY

Balance Sheet

March

ASSETS	2016	2015	LIABILITIES AND CAPITAL	2016	2015
Current Assets:			Current Liabilities:		
Cash	15,653,615.61	16,209,416.04	Accounts Payable	728,521.10	383,413.72
Short Term Investments	10,381,405.03	10,131,404.94	Accrued Payroll	2,280,772.49	2,243,378.57
Capital Fund (Restricted)	7,506,319.55	6,506,359.55	Accrued Payroll Liabilities	560,563.48	745,876.90
Bond Reserve Fund (Restricted)	0.00	105,000.00	Capital Contract Payable	0.00	0.00
Rainy Day Fund (Restricted)	9,061,239.25	7,477,798.67	Short Term Debt	0.00	0.00
Receivables:			Other	692,823.18	234,966.92
Trade, Less allowance	345,814.53	234,572.93	Total Current Liabilities	4,262,680.25	3,607,636.11
Federal Assistance	0.26	0.26	Other Liabilities:		
State Assistance	0.00	0.00	Long Term Debt	0.00	0.00
Sales Tax Receivable	6,768,490.07	6,711,449.62	Other Estimated Liabilities	1,000.00	1,000.00
Material & Supplies	1,476,131.20	1,045,802.27	Deferred Capital grant	0.00	0.00
Prepaid Expenses	2,369,030.62	2,085,763.91	Total Other Liabilities	1,000.00	1,000.00
Total Current Assets	53,562,046.12	50,507,568.19	Capital & Accumulated Earnings		
Property, Facilities & Equipment			Capital Grant: State & Federal	47,786,886.38	50,656,913.62
Construction in Progress	7,644,765.45	15,211,490.77	Accumulated Earnings	92,293,628.83	82,400,039.76
Land	4,283,301.36	4,283,301.36	Total Grants & Accum Earnings	140,080,515.21	133,056,953.38
Building & Improvements	45,144,709.46	34,227,127.18	Total	144,344,195.46	136,665,589.49
Transportation Equipment	68,253,262.20	64,656,737.00			
Other Equipment	8,571,619.35	11,230,808.93			
Rail right-of-way	10,653,206.00	10,653,206.00			
Rail Infrastructure	7,702,622.82	5,751,164.74			
Total	152,253,486.64	146,013,835.98			
Less allowance for depreciation	(61,508,246.64)	(59,971,725.19)			
Total	90,745,240.00	86,042,110.79			
Deferred Charges & Other Assets	36,909.34	115,910.51			
Total	144,344,195.46	136,665,589.49			

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# Marketing & Service Planning Committee

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**Mar-16**  
**Performance Reports**  
**Combined Service**

**Current Month**

**Year to Date**

2016      2015      Percentage  
 Changed

2016      2015      Percentage  
 Changed

**Service Day Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
23	22	4.55%	Weekdays Operated	64	63	1.59%
4	4	0.00%	Saturdays Operated	13	13	0.00%
4	5	-20.00%	Sundays Operated	13	13	0.00%

**Passenger Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
441,752	453,277	-2.54%	Total Passengers	1,250,739	1,235,917	1.20%
17,010	17,832	-4.61%	Average Weekday Passengers	16,943	16,830	0.67%
7,591	8,445	-10.10%	Average Saturday Passengers	7,570	7,936	-4.60%
3,537	4,118	-14.13%	Average Sunday Passengers	3,804	4,207	-9.59%

**Service Level Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
584,267	564,266	3.54%	Total Vehicle Miles	1,649,317	1,616,305	2.04%
498,155	501,924	-0.75%	Total Vehicle Revenue Miles	1,414,079	1,439,706	-1.78%
0.89	0.90	-1.81%	Average Passengers per Vehicle Revenue Mile	0.88	0.86	3.03%
41,091	40,276	2.02%	Total Vehicle Hours	112,706	112,839	-0.12%
38,049	37,641	1.08%	Total Vehicle Revenue Hours	108,860	106,475	2.24%
11.61	12.04	-3.59%	Average Passengers per Vehicle Revenue Hour	11.49	11.61	-1.02%

**Financial Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
\$212,700	\$211,958	0.35%	Cash Fares	\$607,976	\$628,123	-3.21%
\$162,516	\$168,171	-3.36%	Ticket and Pass Revenue	\$447,066	\$412,685	8.33%
\$65,680	\$54,487	20.54%	Other Fare Related Revenue	\$204,481	\$160,989	27.02%
11.0%	12.8%	-14.61%	Percentage Total Farebox Recovery	11.0%	11.9%	-7.47%
\$8.07	\$6.74	19.70%	Average Cost per Vehicle Revenue Mile	\$8.10	\$7.02	15.32%
\$105.66	\$89.90	17.53%	Average Cost per Vehicle Revenue Hour	\$105.18	\$94.94	10.79%
\$9.10	\$7.47	21.90%	Average Cost per Passenger	\$9.15	\$8.18	11.92%

**Safety Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
5	0	N/A	Preventable Accidents	13	9	44.44%
5	6	-16.67%	Nonpreventable Accidents	14	20	-30.00%
10	6	66.67%	Total Accidents	27	29	-6.90%

**Mar-16**  
**Performance Reports**  
**SCAT/ADA Paratransit Service**

Current Month

Year to Date

2016      2015      Percentage  
 Changed

2016      2015      Percentage  
 Changed

**Service Day Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
23	22	4.55%	Weekdays Operated	64	63	1.59%
4	4	0.00%	Saturdays Operated	13	13	0.00%
4	5	-20.00%	Sundays Operated	13	13	0.00%

**Passenger Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
24,974	24,304	2.76%	Total Passengers	68,752	65,640	4.74%
806	784	2.76%	Average Passengers per Day	764	738	3.58%
76.0	78.0	-2.56%	Average Saturday ADA Passengers	73.5	80.5	-8.60%
30.3	27.4	10.40%	Average Sunday ADA Passengers	28.5	25.7	10.78%
56.9	59.6	-4.44%	Average Total ADA Passengers	53.8	53.6	0.42%
6,655	4,443	49.79%	Total Purchased Transportation Pass.	17,645	11,840	49.03%

**Service Level Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
137,496	145,148	-5.27%	Total METRO Vehicle Miles	378,266	431,226	-12.28%
33,940	26,642	27.39%	Total Purchased Transportation Vehicle Miles	106,378	70,562	50.76%
171,436	171,790	-0.21%	Total Vehicle Miles	484,644	501,788	-3.42%
142,435	144,225	-1.24%	Total Revenue Miles	408,896	432,023	-5.35%
0.18	0.17	4.05%	Average Passengers per Revenue Vehicle Mile	0.17	0.15	10.67%
13,565	12,416	9.25%	Total Vehicle Hours	36,131	34,650	4.27%
10,916	10,520	3.76%	Total Vehicle Revenue Hours	29,811	29,570	0.82%
2.29	2.31	-0.97%	Average Passengers per Vehicle Revenue Hour	2.31	2.22	3.89%
95%	93%	2.15%	On-time Performance - METRO	94%	91%	2.92%
95%	92%	3.26%	On-time Performance - Purchased Transportation	94%	90%	4.83%

**Financial Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
\$51,750	\$44,701	15.77%	Cash Fares	\$144,772	\$130,690	10.78%
\$3,152	\$6,970	-54.77%	Ticket and Pass Revenue	\$8,442	\$15,238	-44.60%
\$47,533	\$33,296	42.76%	Other Fare Related Revenue	\$150,641	\$106,976	40.82%
13.2%	13.7%	-3.11%	Percentage Total Farebox Recovery	13.9%	13.9%	-0.44%
\$5.77	\$4.47	29.05%	Average Cost per Vehicle Revenue Mile - METRO	\$5.85	\$4.32	35.57%
\$4.35	\$3.60	20.74%	Average Cost per Vehicle Revenue Mile - Purchased Transportation	\$3.94	\$3.60	9.45%
\$78.57	\$62.81	25.10%	Average Cost per Vehicle Revenue Hour - METRO	\$80.43	\$64.01	25.65%
\$50.08	\$44.67	12.10%	Average Cost per Vehicle Revenue Hour - Purchased Transportation	\$53.80	\$48.99	9.82%
\$34.18	\$26.48	29.10%	Average Cost per Passenger - METRO	\$34.66	\$29.01	19.44%
\$22.17	\$21.59	2.69%	Average Cost per Passenger - Purchased Transportation	\$23.76	\$21.45	10.72%
2.8	2.0	40.00%	Average Small Bus Age	2.5	2.0	26.67%

**Safety Data**

2016	2015	Percentage Changed		2016	2015	Percentage Changed
2	0	N/A	Preventable Accidents	4	2	100.00%
1	0	N/A	Nonpreventable Accidents	3	2	50.00%
3	0	N/A	Total Accidents	7	4	75.00%

**Mar-16**  
**Performance Reports**  
**Line Service**

**Current Month**

**Year to Date**

Current Month		Percentage Changed		Year to Date		Percentage Changed
2016	2015			2016	2015	
<b>Service Day Data</b>						
23	22	4.55%	Weekdays Operated	64	63	1.59%
4	4	0.00%	Saturdays Operated	13	13	0.00%
4	5	-20.00%	Sundays Operated	13	13	0.00%

**Passenger Data**

416,778	428,973	-2.84%	Total Passengers	1,181,987	1,170,277	1.00%
16,204	17,048	-4.95%	Average Weekday Passengers	16,179	16,092	0.54%
7,515	8,367	-10.17%	Average Saturday Passengers	7,497	7,855	-4.56%
3,506	4,091	-14.29%	Average Sunday Passengers	3,775	4,182	-9.72%

**Service Level Data**

412,831	392,476	5.19%	Total Vehicle Miles	1,164,673	1,114,517	4.50%
355,720	357,699	-0.55%	Total Vehicle Revenue Miles	1,005,183	1,007,683	-0.25%
355,863	365,895	-2.74%	Total Scheduled Vehicle Revenue Miles	1,005,780	1,022,402	-1.63%
1.17	1.20	-2.30%	Average Passenger per Revenue Vehicle Mile	1.18	1.16	1.25%
27,526	27,860	-1.20%	Total Vehicle Hours	76,575	78,189	-2.06%
27,133	27,121	0.04%	Total Vehicle Revenue Hours	79,049	76,905	2.79%
27,133	28,934	-6.22%	Total Scheduled Vehicle Revenue Hours	79,049	81,908	-3.49%
15.4	15.8	-2.89%	Average Passenger per Vehicle Revenue Hour	15.0	15.2	-1.74%
96%	88%	9.13%	On-time Performance	90%	88%	1.93%

**Financial Data**

\$160,949	\$167,258	-3.77%	Cash Fares	\$463,204	\$497,433	-6.88%
\$159,364	\$161,201	-1.14%	Ticket and Pass Revenue	\$438,624	\$397,447	10.36%
\$18,147	\$21,191	-14.36%	Other Fare Related Revenue	\$53,840	\$54,013	-0.32%
10.4%	12.7%	-17.64%	Percentage Total FareBox Recovery	10.3%	11.4%	-9.79%
\$9.13	\$7.72	18.19%	Average Cost per Vehicle Revenue Mile	\$5.98	\$8.23	-27.32%
\$119.65	\$101.85	17.48%	Average Cost per Vehicle Revenue Hour	\$76.07	\$107.84	-29.47%
\$7.79	\$6.44	20.98%	Average Cost per Passenger	\$7.83	\$7.44	5.27%
4.8	4.3	11.63%	Average Big Bus Age	4.6	4.3	7.75%

**Safety Data**

3	0	N/A	Preventable Accidents	9	7	28.57%
4	6	-33.33%	Nonpreventable Accidents	11	18	-38.89%
7	6	16.67%	Total Accidents	20	25	-20.00%

**March-16**

Current Month		Percentage Changed	Service Categories	Year to Date		Percentage Changed
2016	2015			2016	2015	
<b>URBAN</b>						
377,639	392,141	-3.70%	Total Monthly Passengers	1,076,524	1,066,813	0.91%
31	31	0.00%	Service Days	90	89	1.12%
12,181.9	12,649.7	-3.70%	Average Daily Passengers	11,961.4	11,986.7	-0.21%
17.9	18.6	-3.70%	Passengers per Vehicle Hour	18.5	17.9	3.48%
1.5	1.5	-3.70%	Passengers per Vehicle Mile	1.6	1.5	7.13%
5.67	4.67	21.53%	Operating Total Cost Per Passenger Mile	5.84	5.21	12.07%
<b>SUBURBAN</b>						
13,490	12,828	5.16%	Total Monthly Passengers	36,250	36,278	-0.08%
23	22	4.55%	Service Days	64	63	1.59%
586.5	583.1	0.58%	Average Daily Passengers	566.4	575.8	-1.63%
4.78	4.55	5.16%	Passengers per Vehicle Hour	4.86	4.61	5.53%
0.21	0.20	5.16%	Passengers per Vehicle Mile	0.20	0.20	0.27%
26.85	23.68	13.37%	Operating Total Cost Per Passenger Mile	26.67	25.12	6.19%
<b>EXPRESS</b>						
9,420	9,451	-0.33%	Total Monthly Passengers	26,232	26,778	-2.04%
23	22	4.55%	Service Days	64	63	1.59%
409.6	429.6	-4.66%	Average Daily Passengers	409.9	425.0	-3.55%
10.1	10.1	-0.33%	Passengers per Vehicle Hour	9.5	10.1	-5.99%
0.4	0.4	-0.33%	Passengers per Vehicle Mile	0.4	0.4	-5.43%
15.62	12.65	23.43%	Operating Total Cost Per Passenger Mile	15.70	13.61	15.34%
<b>CIRCULATOR</b>						
7,165	8,391	-14.61%	Total Monthly Passengers	19,968	23,179	-13.85%
31	31	0.00%	Service Days	90	89	1.12%
231.1	270.7	-14.63%	Average Daily Passengers	221.9	260.4	-14.78%
2.5	2.9	-14.61%	Passengers per Vehicle Hour	4.0	2.8	43.31%
0.2	0.2	-14.61%	Passengers per Vehicle Mile	0.3	0.2	49.61%
26.00	20.56	26.44%	Operating Total Cost Per Passenger Mile	30.57	22.19	37.79%
<b>GROCERY</b>						
1,912	1,895	0.90%	Total Monthly Passengers	5,432	5,436	-0.07%
23	22	4.55%	Service Days	64	63	1.59%
83.1	86.1	-3.48%	Average Daily Passengers	84.9	86.3	-1.62%
7.7	7.6	0.90%	Passengers per Vehicle Hour	1.7	7.7	-77.53%
1.9	1.9	0.90%	Passengers per Vehicle Mile	1.3	1.8	-28.91%
48.61	43.52	11.70%	Operating Total Cost Per Passenger Mile	47.37	46.55	1.76%
<b>Sunday Service</b>						
14,025	20,454	-31.43%	Total Monthly Passengers	49,080	54,363	-9.72%
4	5	-20.00%	Service Days	13	13	0.00%
3,506.3	4,090.8	-14.29%	Average Daily Passengers	3,775.4	4,181.8	-9.72%
8.5	12.5	-31.43%	Passengers per Vehicle Hour	12.3	12.7	-3.58%
0.7	1.0	-31.43%	Passengers per Vehicle Mile	1.1	1.0	2.92%
5.46	7.41	-26.33%	Operating Total Cost Per Passenger Mile	8.16	7.65	6.75%
<b>Saturday Service</b>						
30,061	33,466	-10.17%	Total Monthly Passengers	97,459	102,117	-4.56%
4	4	0.00%	Service Days	13	13	0.00%
7,515.3	8,366.5	-10.17%	Average Daily Passengers	7,496.8	7,855.2	-4.56%
15.8	17.6	-10.17%	Passengers per Vehicle Hour	16.6	16.6	-0.30%
1.3	1.4	-10.17%	Passengers per Vehicle Mile	1.4	1.4	3.84%
5.02	5.22	-3.82%	Operating Total Cost Per Passenger Mile	6.18	5.89	4.94%
<b>Call-A-Bus</b>						
162	397	-59.19%	Total Monthly Passengers	484	1076	-55.02%
<b>U of A ZipCard</b>						
20654	21819	-5.34%	Total Monthly Passengers	58857	60543	-2.78%



**2016 MONTHLY RIDERSHIP BY ROUTE**

Route#	Description	JAN	FEB	MAR	% Change	Mar-15	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC
1	West Market	43,338	45,150	47,383	0.4%	47,186									
2	Arlington	40,186	41,692	43,764	3.5%	42,300									
3	Copley Rd/Hawkins	22,435	22,495	24,257	-7.7%	26,275									
4	Delia/N Hawkins	9,603	10,609	11,026	-8.0%	11,985									
5	East Market/Eilet	6,405	6,949	7,041	-15.9%	8,372									
6	East Market/Lakemore	16,042	17,558	18,074	-7.6%	19,556									
7	Cuyahoga Falls Ave	12,864	13,514	15,212	2.2%	14,879									
8	Kenmore/Barberton	19,689	21,120	22,761	-7.5%	24,613									
9	Wooster/East Ave	12,485	12,964	12,974	-7.2%	13,983									
10	Howard/Portage Trail	19,472	20,750	21,530	-1.1%	21,774									
11	South Akron	1,914	1,964	2,417	-3.6%	2,508									
12	Tallmadge Hill	14,025	13,957	14,226	-19.3%	17,632									
13	Grant/Firestone Park	15,821	15,257	15,164	-13.5%	17,531									
14	Euclid/Barberton XP	19,311	20,519	22,202	-2.8%	22,830									
17	Brown/nman	15,745	17,588	18,340	-9.6%	20,292									
18	Thornton/Manchester	14,943	15,360	16,087	0.7%	15,973									
19	Eastland	14,745	14,853	16,696	-8.3%	18,201									
21	South Main	303	1,250	2,374	N/A	N/A									
24	Lakeshore	4,153	4,321	4,023	-21.2%	5,106									
26	W Exchange/White Pond	6,387	6,545	6,863	-14.1%	7,987									
28	Merriman Valley	3,410	3,626	3,514	10.7%	3,175									
30	Goodyear/Darrow	9,942	9,946	10,695	-7.1%	11,508									
33	State Rd/Wyoga Lake	4,480	4,412	5,035	8.7%	4,630									
34	Cascade Village/Uhler	14,210	14,578	15,981	-8.6%	17,486									
50	Montrose Circulator	1,906	2,051	1,956	-7.3%	2,110									
51	Stow Circulator	1,088	1,493	1,434	-0.5%	1,441									
53	Portage/Graham	1,748	2,087	2,307	11.4%	2,070									
59	Chapel Hill Circulator	1,077	1,353	1,468	-19.2%	1,817									
60	NCX Chapel Hill/Cleveland	1,632	1,830	1,803	10.2%	1,636									
61	NCX Montrose/Cleveland	6,423	6,927	7,617	0.4%	7,583									
101	Richfield/Bath	1,255	1,552	1,729	49.2%	1,159									
102	Northfield Express	2,579	3,028	3,385	-6.9%	3,634									
103	Stow/Hudson	1,841	2,685	3,132	38.1%	2,268									
104	Twinsburg Creekside	2,697	2,573	2,720	39.4%	1,951									
110	Green/Springfield	2,208	2,342	2,524	11.9%	2,256									
<b>TOTAL:</b>		<b>366,362</b>	<b>384,898</b>	<b>407,714</b>		<b>423,707</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Rail Operations Committee

# Safety Committee

April 20, 2016

To: Richard Enty, Executive Director  
Saundra Foster, Board President  
Board Members

From: Christine Hoffer, Director of Human Resources

RE: March 2016 Safety and Security Report

METRO employees were involved in ten (10) accidents during March 2016, three from SCAT and seven from line service. Five (5) of the accidents were classified as Non-Preventable.

The annual Ohio Transit Risk Pool (OTRP) Risk Management Self-Inventory review took place on Monday, February 1<sup>st</sup> and the TSA Baseline Assessment for Security Enhancement was held on February 3<sup>rd</sup> and 4<sup>th</sup>.

In March the Akron Police and the Summit County Sheriff's responded to (26) documented incidents at the Transit Center. The incidents resulted in (7) adult arrests and (2) juvenile arrests. The arrests ranged from fighting, weapons, and warrants. Akron Fire and EMS responded to the Transit Center on (4) occasions to assist passengers with medical issues.

The Random Stop Program recorded 33 bus checks and 51 shelter checks for the month. The officers also conducted 4 perimeter inspections at Kenmore Boulevard after hours to assist in Security.

### **Upcoming Events**

The Local Emergency Planning Committee will be meeting on April 28, 2016.



MARCH 2016 ACCIDENT REPORT

Date	Preventable	Non-Preventable	SCAT	LINE	Property Damage	Personal Injury	Operator Cited	Disabling Damage	Details
3/1/2016		1		1	1	1			Car Ran Red Light & Hit Turning Bus
3/7/2016		1	1						Car Ran Red Light & Got Hit by Bus
3/7/2016	1			1					Bus Mirror Hit Truck Mirror
3/9/2016	1		1						SCAT Bus Hit Car in Intersection
3/14/2016	1			1					Bus Hit Parked Car
3/16/2016		1		1					Bus & Car Mirrors Hit
3/17/2016				1					While Turning Right Bus Hit Car
3/20/2016	1			1					Stopped Bus Rear-Ended by Car
3/23/2016		1		1		1			Car Ran Light & Hit Bus
3/25/2016			1						Backed into Fixed Object
SUM	5	5	3	7	10	2	0	0	
%	50.00	50.00	30.00	70.00	100.00	20.00	0.00	0.00	
TOTAL	10								

# Human Resources Committee

April 19, 2016



TO: Richard Enty, Executive Director  
Saundra Foster, Board President,  
and All Other Board Members

FROM: Human Resources

RE: March 2016 Human Resources Report

During March 2016, there was one (1) voluntary termination of employment (*resignation*) at METRO RTA. We also welcomed one (1) new employee in our Planning Department.

METRO employees participated in 695.50 training hours during the month of March 2016.

<u>*OSHA Recordable Rate</u>		<u>**DART Rate</u>	
2015 YTD	15.5	2015 YTD	9.01
2016 YTD	5.88	2016 YTD	5.15

\*OSHA – Occupational Safety & Health Administration

\*\*DART – Days Away, Restricted Transfer

Two (2) employees (bus operators) reported work-related injuries requiring medical treatment in March 2016. One of the injuries resulted in lost time.

### Upcoming Events

For the month of May, HR Days in the Bullpen will be held on May 12<sup>th</sup> and at the RKP Transit Center on May 19<sup>th</sup> with the monthly theme of “Outdoor Wellness – Severe Weather”.

Planning continues for the Annual METRO RTA Picnic, which will be held on Wednesday, June 15, 2016.



HUMAN RESOURCES MONTHLY REPORT  
METRO REGIONAL TRANSIT AUTHORITY  
March 31, 2016

CURRENT MONTH	LAST MONTH	% CHANGE		CURRENT MONTH	LAST YEAR FEB 2015	% CHANGE
384	384	0.00%	TOTAL EMPLOYEES	384	385	-0.26%
251	252	-0.40%	TOTAL OPERATORS	251	253	-0.79%
225	226	-0.44%	FULL-TIME OPERATORS	225	222	1.35%
1	1	0.00%	EXTRA BOARD FILL-IN	1	1	0.00%
25	25	0.00%	SPECIAL SERVICE OPS	25	31	-19.35%
33	33	0.00%	MECHANICS	33	34	-2.94%
14	14	0.00%	VEHICLE SERVICE	14	14	0.00%
70	69	1.45%	SALARIED STAFF	70	66	6.06%
17	17	0.00%	OFFICE PERSONNEL	17	18	-5.56%
151	151	0.00%	MALE NON-MINORITY	151	152	-0.66%
100	100	0.00%	MALE MINORITY	100	99	1.01%
39.84%	39.84%	0.00%	% MINORITY	39.84%	39.44%	1.02%
70	70	0.00%	FEMALE, NON-MINORITY	70	70	0.00%
63	63	0.00%	FEMALE, MINORITY	63	63	0.00%
47.37%	47.37%	0.00%	% MINORITY	47.37%	47.37%	0.00%
42.45%	42.45%	0.00%	TOTAL MINORITY	42.45%	42.08%	0.87%
34.64%	34.64%	0.00%	TOTAL FEMALE	34.64%	34.55%	0.25%

CURRENT MONTH	LAST YEAR Feb-15	% CHANGE		Y-T-D 2016	Y-T-D 2015	% CHANGE
1	3	0.00%	NEW HIRES	1	14	-92.86%
1	1	0.00%	TERMINATIONS	4	6	-33.33%
0	1		INVOLUNTARY TERM	0	4	
1	0		VOLUNTARY TERM	4	2	
0	0	0.00%	PROMOTIONS	0	0	0.00%
0	0	0.00%	TRANSFERS	0	0	0.00%
2	6	-66.67%	ON-THE-JOB INJURIES	3	25	-88.00%
2	6	-66.67%	# WORKERS COMP CLAIMS	3	25	-9.00%
2	8	0.00%	SIC/ACC CLAIMS	17	10	70.00%
6.56%	6.56%	0.00%	% OP ABSENTEEISM	6.59%	6.59%	0.00%
695.50	2,488	-72.05%	# TRAINING HOURS	2,291.25	5,241	-56.28%
0.98%	3.55%	-99.02%	% TRAINING/WORKING HRS	1.13%	2.61%	-56.78%
71,088	70,025	1.52%	TOTAL WORKING HOURS	203,113	200,612	1.25%

## TRAINING HOURS MARCH 2016

### CUSTOMER SERVICE

CUSTOMER SERVICE/SERVICE EXCELLENCE TRAINING	32
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### HUMAN RESOURCES

CHILD SUPPORT WORKSHOP	4
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### OPERATIONS

REFRESHER TRAINING	128
RETURN TO WORK TRAINING	16
OPERATOR HANDBOOK COMMITTEE	4
VEHICLE SERVICE MEET AND GREET	4
VEHICLE SERVICE INTERVIEWS	5
ECOLANE	1
OTRP SUMMIT	6

### MAINTENANCE

AIR SYSTEM REPAIR (VARIOUS EMPLOYEES)	10.25
ENGINE REPAIR (VARIOUS EMPLOYEES)	118.75
ROAD CALLS & TROUBLESHOOTING (VARIOUS EMPLOYEES)	36.5
STEERING & SUSPENSION (VARIOUS EMPLOYEES)	26.25
BRAKE AND ELECTRICAL REPAIR	54.75
OHIO SAFETY CONGRESS	48
AMEREX FIRE SUPPRESSION/METHANE DETECTION	40
BODY SHOP	13
COOLING SYSTEM REPAIR (VARIOUS EMPLOYEES)	18.75
EXHAUST REPAIR (MCMULLEN)	3
WHEELCHAIR LIFE REPAIR	13.25
TRANSMISSION REPAIR	1
HVAC REPAIR	16
HVAC SECTION 608 TRAINING/TESTING	24
STOW FIRE DEPT. CNG BUS ORIENTATION/SAFETY TRAINING	72

<b>TOTAL FOR MARCH 2016</b>	<b>695.50</b>
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<b>YEAR-TO-DATE TOTAL FOR 2016</b>	<b>2,291.25</b>
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